

MINUTES - TOWN OF RED CEDAR

The monthly town board meeting was held at the Red Cedar Town Hall, E6591 627th Ave., Menomonie, WI on May 11, 2015 at 6:30 p.m.

CALL TO ORDER: At 6:30 p.m., Chairman, Pete Prochnow, called the meeting to order. Also present were Supervisor 1, Deb Gotlibson; Supervisor 2, Bob Cook; Supervisor 3, Dave Leach; Supervisor 4, Doug Miller; Treasurer, Jill Haldeman; and Clerk, Cheryl Miller.

PUBLIC COMMENTS: James Moseley appeared and indicated he did not feel he should have been charged for the fire call to his residence. Bruce Trimbel appeared and spoke in favor of the Countryside Coop proposal as it is an ag-compatible business and will bring jobs to the community. *The Chairman closed public comments at 6:40 p.m.*

BUSINESS:

LRIP asphaltic and shouldering bids previously submitted. Representatives from Senn and Monarch appeared. Asphaltic bids were reviewed by the board as follows: Senn \$55.82/ton; Monarch Bid 1, \$54.84/ton; Monarch Bid 2, \$59.76/ton. Discussion had. Shouldering will be excluded and performed by the township. The Chairman informed those present that a bid may be accepted, but it will not yet be awarded until further discussion had on business items below. *Motion by Bob Cook to accept the asphaltic bid from Monarch in the amount of \$54.84/ton; motion seconded by Doug Miller. None opposed. MC*

Possible dedication and acceptance of 600th Street and 483rd Avenue in Emerald Crest Subdivision. Mitzi Warren appeared and spoke on behalf of Emerald Crest. They request that the township take over the roads in the subdivision as they are paved at 3 inches deep, which is the new town standards, the town accepted Southfields roads at 2 inches, and the roads are shouldered. The Chairman asked if the subdivision would be willing to pay up to \$15,000.00 to spray patch and crackfill the alligator cracks and cross cracks on the roads, and Mitzi indicated they would be willing to do so and would like to see the quotes. *Motion by Doug Miller to accept the roads with Emerald Crest paying up to \$15,000.00 to patch and fix the cracks; motion seconded by Deb Gotlibson. None opposed. MC* The Chairman indicated he will contact Mitzi within one week with quotes.

Countryside Coop Special Exception Permit proposal; recommendation by Planning Commission; and Town Board recommendation to County Board of Adjustment. Representatives from Countryside Coop and Cedar Corp. appeared and provided presentations to those present. Scott McCurdy indicated that the original plans have changed a bit, and he went over set backs, grain bin heights, building designs, and airport overlay issues. He also indicated that there were no plans at this time for fertilizers or chemicals at the site. Discussion had. *Motion by Deb Gotlibson to accept the proposal and recommend that the County BOA approve the special exception permit with the condition that no fertilizers or pesticides be allowed on site without prior town board approval; motion seconded by Doug Miller. None opposed. MC*

Possible temporary Class B License Application for sale of fermented malt beverages at June event at Govins Weddin Barn property. John Govin appeared and indicated that the Menomonie Chamber of Commerce would like to hold a Business After Hours event at the Wedding Barn location with the sale of alcohol. Concerns were raised by board members with respect to uses permitted for the building, notice from the State that the barn cannot be occupied for assembly, and town liability issues. Discussion had. *Motion by Bob Cook to deny the issuance of a permit for sale of alcohol on the premises; motion seconded by Deb Gotlibson. Further discussion had. Motion restated. None opposed. MC*

CONSENT AGENDA ITEMS:

The board reviewed the prior meeting minutes, road inspection meeting minutes, prior month's financials, current month's financials, and building permit #0415 (Rosseter) for a detached 30' x 40' garage at N3742 570th Street. *Motion by Bob Cook to approve the consent agenda items; motion seconded by Deb Gotlibson. None opposed.*

REPORTS AND RECOMMENDATIONS:

The Patrolman indicated that he took a week's vacation, they have been patching and will be doing so for a few more days, they are shouldering when the weather permits and patching otherwise, new road signs have been erected in Cedar Falls, the 708th Ave. house in Cedar Falls was cleaned up, Kevin is blading weekly for practice, the fire extinguisher inspector made an inspection, they will continue patching and shouldering, and mowing should start in a few weeks.

The Finance Committee went over the Budget Expenses to Date sheet with board members.

The Ordinance Committee has not met.

The Planning Commission continues to work on updating the comprehensive plan and made a recommendation that the board accept the Countryside Coop Special Exception Permit request with no fertilizers or pesticides allowed without prior town board approval, and other conditions as the town board sees fit. *Motion by Deb Gotlibson to approve the recommendation; motion seconded by Bob Cook. None opposed. MC*

ADDITIONAL BUSINESS:

Employee concerns. Jeff informed the board that Kevin desires a retirement package if hired full time. The Clerk will obtain information from other townships before the next meeting in June. The Chairman notified the board that he has been observing the

employees, Kevin is working 20 hours per week right now, and he and Jeff have had a few discussions and issues amongst themselves. Discussion had with respect to employee purchases and limits, lunches and breaks, and other matters brought forward by town board members and employees. *This matter will be revisited with respect to retirement package information. No further action taken.*

Appointment of Planning Commission members. Discussion had. The board desires that only one town board member be on the Planning Commission. *Motion #1 by Deb Gotlibson to appoint Bob Cook as the town board planning commission member; motion seconded by Doug Miller. None opposed. MC. Motion #2 by Doug Miller to appoint Pete Prochnow as the alternate for the town board planning commission member; motion seconded by Deb Gotlibson. None opposed. MC. Motion #3 by Bob Cook to appoint Ron Prochnow to the Planning Commission; motion seconded by Dave Leach. None opposed. MC*

Revisit credit card limits. Discussion had. *Motion by Deb Gotlibson to continue to maintain town credit cards and set limits of \$1,000.00 for the chairman; \$2,000.00 for the Clerk; \$2,000.00 for the Treasurer; and \$500.00 for the Patrolman; motion seconded by Dave Leach. None opposed. MC*

New locks for town hall and shop. Discussion had. New locks for the three shop doors will cost approximately \$120.00 each. The hall key would remain the same, as would the one key for both the office and storage room doors. *This will be revisited next month. No action taken.*

Board packets. The Clerk will leave the board packets at the town hall for pick up by 4:00 p.m. on the Thursday prior to the board meeting and send out an email notice. *No further action taken.*

Organizational/procedural issues for Town Board. Discussion had. The Chairman asked the board members to contact him if they have any other suggested organizational or procedural issues for the town board. *No further action taken.*

Road inspection follow up. The Chairman informed the board that he reviewed the budget expenses to date. Roads and road work were discussed. A complete cold wedge overlay of 610th Street would cost \$17,000.00 to \$18,000.00; and 1.75 miles on 708th Avenue would cost \$139,888.00 - if the road was completely redone, it would cost \$250,000.00. The cost to complete Ney Road (730th Street) is approximately \$109,000. A decision needs to be made on which road to complete this year. Discussion had. *Motion by Dave Leach to complete Ney Road this year and award the bid to Monarch Paving; motion seconded by Doug Miller. None opposed. MC*

Attendance at 2015 new/continuing Town Officials Workshop. Discussion had. None will be attending. *No action taken.*

Summer mowing of town lot. The Chairman informed the board that Terry Evensen is interested in mowing the lot over the summer and would charge a \$40.00 fee each time he mows. Discussion had. *Motion by Deb Gotlibson to hire Terry Evensen to mow the lot throughout the summer at a fee of \$40.00 per mowing; motion seconded by Doug Miller. None opposed. MC*

COMMUNICATIONS:

The Chairman informed the board as to which meetings he has attended and what work he has performed during the month. He indicated that a board member must appear at the May 21st BOR hearing on behalf of the town and that he will be attending the PRD meetings relating to the Ag Tourism text amendments. Deb will appear at the BOR on behalf of the town, and the Clerk will get the Planning Commission and Town Board meeting minutes to her prior to that date. The Clerk and Treasurer brought information before the board.

The Clerk informed the board that since the website is old and keeps crashing, Jim Zons from EZ Link will appear at the next board meeting to discuss the possibility of upgrading the website platform.

NEXT MEETING: The next meeting was set for Monday, June 15, 2015 (third Monday) at 6:30 p.m. The August meeting was also discussed and will occur on August 17th (third Monday).

ADJOURN: At 9:06 p.m., the Chairman, Pete Prochnow, adjourned the board meeting without objection.

(The Minutes are subject to approval at the next, regularly scheduled Town Board meeting)

Date: May 12, 2015

Cheryl Miller, Clerk