

## **TOWN OF RED CEDAR MINUTES - Planning Commission**

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The Planning Commission meeting was held at the Red Cedar Town Hall, E6591 627<sup>th</sup> Avenue, Menomonie, WI on **Tuesday, March 22, 2016 at 6:30 p.m.**

1. ROLL CALL/CALL TO ORDER. At 6:37 p.m., Chairman, Leon Herrick, called the Planning Commission meeting to order. Present were members Bob Cook and Chad Haldeman. Clerk/Secretary, Cheryl Miller, was also present. Susan Harrison was absent. Ron Prochnow arrived late.
2. MINUTES. The minutes of the prior meeting on February 18, 2016 were reviewed. *Motion by Chad Haldeman to approve the minutes as presented; motion seconded by Bob Cook. None opposed. MC*
3. PUBLIC HEARINGS. None.
4. PUBLIC COMMENTS. None.
5. BUSINESS:
  - (a) Waterhouse CSM to create Lot 1 in part of the NE ¼ of the SE ¼ of S32, T28N, R12W. The applicants appeared before the Planning Commission and presented the CSM. Discussion had. *Motion by Chad Haldeman to approve the CSM as presented; motion seconded by Bob Cook. Further discussion had. Motion restated. None opposed. MC*
  - (b) Mericle CSM to combine Lots 11 and 12 of Emerald Crest Development, all in the SW ¼ of the NE ¼ of S5, T27N, R12W. Kevin Ouim from Cedar Corporation appeared before the Planning Commission and presented the CSM. Discussion had. *Motion by Chad Haldeman to approve the CSM as presented; motion seconded by Ron Prochnow. None opposed. MC*
  - (c) Site Plan Review Ordinance. The proposed, final version was reviewed. *Motion by Chad Haldeman to forward the ordinance to the Town Board for review and comments; motion seconded by Bob Cook. None opposed. MC*
  - (d) Update of Town Subdivision Ordinance, No. 1013-2008. Cheryl handed out copies of the sample WTA subdivision ordinance to Planning Commission members. She will provide copies of our current Town ordinance, as well as the County Subdivision Ordinance, at the next meeting for comparison and review. *No action taken.*
  - (e) Develop a checklist from Comp Plan's Goals and Objectives Section to work from when reviewing rezone requests, site planning, etc. with mapping review. Cheryl will provide copies of the Goals and Objectives Section at the next meeting. *No action taken.*
6. COMMUNICATIONS/ANNOUNCEMENTS. Correspondence was distributed.
7. UPCOMING AGENDA ITEMS. Those items listed above.

8. ADDITIONAL RECOMMENDATIONS OR REPORTS TO THE TOWN BOARD.

Discussion had with respect to Siler conducting an auto repair business in his garage and yard on property zoned general agriculture. *Motion by Bob Cook to recommend that the Town Board forward a letter to the County Zoning Department informing them that Siler is conducting a prohibited land use activity in violation of the County Zoning Ordinance and requesting that they provide a response in writing; motion seconded by Chad Haldeman. None opposed. MC*

9. SET NEXT MEETING DATE. The next meeting date was set for Tuesday, April 12, 2016, at 6:30 p.m.

10. ADJOURNMENT. *At 8:01 p.m., Chairman, Leon Herrick, adjourned the meeting without objection.*

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*(The Minutes are subject to approval at the next, regularly scheduled Planning Commission meeting)*

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Cheryl Miller, Secretary/Clerk

Date: March 24, 2016