

## MINUTES - TOWN OF RED CEDAR

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The monthly Town Board meeting was held at the Red Cedar Town Hall, E6591 627<sup>th</sup> Avenue, Menomonie, WI on Monday, May 9, 2016, at 6:30 p.m. 6:30 p.m., called to order by PP all members present.

1. Call to Order/Roll Call. At 6:30 p.m., Chairman, Pete Prochnow, called the town board meeting to order. Present were Supervisor 1, Deb Gotlibson; Supervisor 2, Bob Cook; Supervisor 3, Dave Leach; and Supervisor 4, Doug Miller. Also present were the Clerk, Cheryl Miller; and the Treasurer, Jill Haldeman.
2. Public Comments. Andrea Nodolf, the Dunn Co. District Attorney, introduced herself. She was appointed last year and is running for re-election this fall. John Govin stated that he believes broadband is very important in this area. Jeff Heitkamp had questions with respect to the upcoming 708<sup>th</sup> Avenue project. The Chairman closed public comments at 6:45 p.m.
3. Business.
  - (a) Joint broadband venture between 24-7 Telcom, Dunn County, and the Town of Red Cedar to extend fiber into Rusk/Broadband Grant Applications. Jim Kusilek from West Wisconsin Telcom appeared, and he and the Clerk presented information with respect to this proposed partnership and venture. Discussion had. *Motion by Bob Cook to proceed with the project, partnership and grant application and provide up to \$25,000.00 towards this venture; motion seconded by Deb Gotlibson.* Further discussion had. Question called. *None opposed.* MC
4. Minutes. The Road Inspection meeting minutes and the minutes of the prior meeting were reviewed. *Motion by Bob Cook to accept both minutes as presented; motion seconded by Deb Gotlibson. None opposed.* MC
5. Financials. The Treasurer's Report, including checks written, monthly receipts, and cash summary sheet were reviewed. *Motion by Bob Cook to accept the Financials as presented; motion seconded by Dave Leach. None opposed.* MC
6. Current Month's Claims. The monthly claims and per diems were reviewed. The Churchill claim will be clarified by the Chairman. *Motion by Deb Gotlibson to approve the claims, with the exception of the Churchill claim until clarified, and per diems; motion seconded by Bob Cook. None opposed.* MC
7. Reports and Recommendations for Consideration and Action:
  - (a) Patrolman. Kevin was not available but provided a written report, which the Chairman read to those present: tires are getting capped; attended MSHA training at the county, and a training plan needs to be put into place (Cheryl is taking care of this); Doug will let us know when we can get the IH in to fix the plow mount and sander switch; patching has been performed every day (30 tons of cold mix has been used since March); if not replacing New Holland mower, then parts need to be ordered; water is out of the fuel containment area; and patching was completed on top of the hill on 610<sup>th</sup> Street.
  - (b) Finance Committee. Jill provided a report of work performed. The budget expenses and income to date sheets were reviewed by the board, as were the Clerk and Treasurer time sheets. An update on delinquent personal property taxes was provided.
  - (c) Ordinance Committee. Jill provided a report of work performed and indicated that the next meeting was set for May 24<sup>th</sup>.
  - (d) Planning Commission. Bob and Cheryl provided a report of work performed and provided information with respect to the recommendation below.
    - (1) Recommendation to approve a \$400.00 site plan review fee and a fine/penalty amount for violation of the Ordinance equivalent to two times the site plan review fee. *Motion by Deb Gotlibson to approve a \$400.00 site plan review fee and a fine/penalty amount for violation of the Ordinance equivalent to two times the site plan review fee; motion seconded by Doug Miller. None opposed.* MC

- (a) Building Permits. The following building permits were approved: (a) Building Permit #0316, Hanke – Lot 7, Eagle Point – 8' x 12' garden shed; (b) Building Permit #0416, Schmitz – 708<sup>th</sup> Ave., 40' x 100' mini storage unit shed #1; (c) Building Permit #0516, Schmitz – 708<sup>th</sup> Ave., 40' x 100' mini storage unit shed #2; (d) Building Permit #0616, Prochnow – E6250 530<sup>th</sup> Ave. – 12' x 24' detached garage; and (e) Building Permit #0716, Johnson – E7381 N. Co. Rd. E. – garden shed. *Motion by Deb Gotlibson to approve the building permits as presented; motion seconded by Doug Miller. None opposed.* MC
8. Further Business. The town board discussed, considered, and acted on the following matters:
- (a) Employee, staff, and town official concerns. None were presented. *No action taken.*
- (b) Road inspection meeting follow up. *No action taken.* This item will be removed from upcoming agendas.
- (c) Disposal of old equipment. Discussion had. Old equipment includes a cultivator, disc, grass seeder, and plow blades. Someone is interested in purchasing the plow blades, and the rest of the items can be auctioned. *Motion by Doug Miller to auction the cultivator, disc, and grass seeder through Lee Auction with no reserve set; motion seconded by Deb Gotlibson. None opposed.* MC
- (d) Discuss and act on purchase or rental of brush chipper. Leave on agenda.
- (e) Discuss and act on purchase of mower. Proposals from Lindstrom, Value, and Tractor Central were reviewed. Bob will obtain additional info. from Tractor Central with respect to the mowers listed. *Motion by Doug Miller to add this item to the May 17<sup>th</sup> Special Meeting Agenda for action by the Town Board; motion seconded by Dave Leach. None opposed.* MC
- (f) Treasurer's Contract Renewal. Jill handed out her current contract and information on internet expenses. Discussion had. *Motion by Pete Prochnow to lower the Treasurer's salary to \$20,000.00 per year for a one-year contract renewal period; motion seconded by Doug Miller.* Further discussion had. Question called on Roll Call vote as follows: Pete Prochnow, yes; Deb Gotlibson, no; Bob Cook, no; Dave Leach, no; and Doug Miller, yes. *Motion failed on majority vote.* Further discussion had. Bob Cook is pleased with the savings Jill has provided to the township. *Motion by Deb Gotlibson to leave the Treasurer's salary as is at \$28,140.00 per year and renew the contract for a three-year period (January 1, 2017 through December 31, 2019); motion seconded by Bob Cook; None opposed.* MC
- (g) Update on prohibited land use activity at E7309 N. Co. Rd. E (640<sup>th</sup> Ave.). A letter from the Dunn Co. Zoning Administrator was handed out to board members. *This matter was postponed.*
- (h) Update on trash complaints at N4930 610<sup>th</sup> St. No contact or updates received thus far. *This matter was postponed.*
9. Communications. Correspondence and announcements were brought before the board. The Special Meeting is next Tuesday, May 17, 2016 at 6:00 p.m., and the Board of Review is on Tuesday, May 31, 2016 from 6:00 p.m. to 8:00 p.m. All board members indicated they would be present, and Bob will review the training DVD. Upcoming agenda items include those items postponed above.
10. Set Next Meeting Date. The next meeting was set for Monday, June 13, 2016 at 6:30 p.m.
11. Adjourn Monthly Town Board Meeting. *Without objection, the Chairman, Pete Prochnow, adjourned the meeting at 9:06 p.m.*

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(The Minutes are subject to Town Board approval at the next, regular scheduled Town Board meeting)

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Cheryl Miller, Clerk

Date: May 19, 2016