

**TOWN OF RED CEDAR  
MINUTES - Planning Commission**

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The Planning Commission meeting was held at the Red Cedar Town Hall, E6591 627<sup>th</sup> Avenue, Menomonie, WI on **Tuesday, July 19, 2016 at 6:30 p.m.**

1. ROLL CALL/CALL TO ORDER. At 6:35 p.m., Vice Chairman, Susan Harrison, called the meeting to order. Bob Cook, Chad Haldeman, and Marge Hebert (Alternate). Clerk/Secretary, Cheryl Miller, was present but left the meeting early. Leon Herrick and Ron Prochnow were absent.
2. MINUTES: *Motion by Chad Haldeman to approve the minutes of the June 28, 2016 meeting; motion seconded by Marge Hebert. None opposed. MC*
3. PUBLIC HEARINGS: None.
4. PUBLIC COMMENTS. Steve Kochaver commented that there were two towers approximately two miles from his home that had high powered, flashing lights which are a nuisance at night.
5. BUSINESS to consider and act on, including possible recommendations to the Town Board:
  - (a) Szotkowski CSM to divide an existing lot under CSM 2672 (20.14 acres) into two parcels on Tanglewood Road, located within the NW ¼ of the SW ¼ of Section 6, T27N, R12W. Surveyor, Steve Kochaver, appeared on behalf of the owners and explained that the 20 acre property was being divided into two lots. Discussion had. *Motion by Chad Haldeman to approve the CSM as presented; motion seconded by Marge Hebert. None opposed. MC*
  - (b) Review text amendments to County Zoning Ordinance. Discussion had. This matter will be postponed until we receive further, updated text amendments. *No action taken.*
  - (c) Updates on Site Plan Review Ordinance application form(s) and applications for individual ordinances. Site Plan Review Application and Submittal Checklist were reviewed and edits were suggested. *Motion by Bob Cook to approve the Site Plan Review Application and Submittal Checklist as edited; motion seconded by Chad Haldeman. None opposed. MC* Susan will incorporate all edits and forward the completed document to Cheryl for distribution to commission members. Susan will continue to work on applications and checklists for other ordinances using a similar format and process.
  - (d) Update of Town Subdivision Ordinance. Discussion of the Town Subdivision Ordinance was postponed until the results of Leon's work on the Ordinance is distributed and reviewed. *No action taken.*
6. COMMUNICATIONS/ANNOUNCEMENTS. None.
7. UPCOMING AGENDA ITEMS. Those postponed items listed above.
8. ADDITIONAL RECOMMENDATIONS OR REPORTS TO THE TOWN BOARD. None.
9. SET NEXT MEETING DATE: Tuesday, August 23, 2016 (4<sup>th</sup> Tuesday). Susan will not be here.

10. ADJOURNMENT. *At 7:58 p.m., Acting Chair, Susan Harrison, adjourned the meeting without objection.*

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*(The minutes are subject to approval at the next, regularly scheduled Planning Commission meeting)*

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Cheryl Miller, Clerk/Secretary

Date: August 1, 2016