

Minutes - TOWN OF RED CEDAR

The monthly Town Board meeting was held at the Red Cedar Town Hall, E6591 627th Avenue, Menomonie, WI on Monday, August 15, 2016, at 6:30 p.m.

1. Call to order/roll call. At 6:30 p.m., Chairman, Pete Prochnow, called the meeting to order. Present were supervisors Deb Gotlibson, Bob Cook, Dave Leach, and Doug Miller. Also present were Clerk, Cheryl Miller, and Treasurer, Jill Haldeman.
2. Public Comments. None.
3. Minutes of prior Town Board meeting (July 11, 2016). *Motion by Deb Gotlibson to approve the minutes as presented; motion seconded by Bob Cook. None opposed. MC*
4. Financials. *Motion by Deb Gotlibson to approve the Treasurer's Report, including checks written, monthly receipts, and cash summary; motion seconded by Bob Cook. None opposed. MC*
5. Current Month's Claims. Discussion had. There are discrepancies with Churchill, Lentz, and Dunn County Highway bills, and the Chairman will contact the vendors. *Motion by Deb Gotlibson to approve the claims, with the exception of the Churchill, Lentz, and Dunn County Highway bills, until the Chairman approves them as is or as amended; motion seconded by Bob Cook. None opposed. MC*
6. Reports and Recommendations for Consideration and Action:
 - (a) Patrolman. The Patrolman provided a report as to projects worked on for month. He has been performing road patching, and 18 tons of patching material has been used since July 12th; the second round of mowing has been completed; the mowers were swapped out; he is getting rid of small trees; and he fixed and repaired three shoulders that were washed out. The Chairman indicated that he has been checking roads also, and the Patrolman is doing a nice job. There are dead trees at Levi Lentz's property which need to be cleaned up, and there is one by Chris Link's, too. Dave will pick up the wood. The Patrolman also put a new post in for a stop sign which was knocked down by Rifle Range road; and he has been brushing in Cedar Falls.
 - (b) Finance Committee. Jill provided a report as to work performed. Budget expenses and income to date were reviewed, as were timesheets for salaried officials. Jill handed out information and discussed personal property tax payments and the county settlement. The Patrolman's credit card has been activated. The outstanding keys have been received back, and Bob will get six keys made for the shop doors.
7. Ordinance Committee. Jill provided a report as to work performed and handed out a draft Dog Ordinance which board members will review prior to the next board meeting. The Building Permit ordinance will be reviewed at the next meeting for possible changes.
8. Planning Commission. Cheryl provided a report as to work performed. An application and checklist is being worked on for the Site Plan Review Ordinance, and the Planning Commission is working on an updated Subdivision Ordinance.
9. Building Permits. Building permit numbers #1716 (Miller, E6990 720th Ave. - 24' x 24' detached garage); #1816 (Miller, E6990 720th Ave. - 8' x 10' garden shed); #1916 (Harris, N4831 600th St. - 24' x 32' detached garage); #2016 (Schultz, N6967 556th St. - 12' x 24' storage shed); #2116 (Evenson, E7373 640th Ave. - 42' x 81' pole shed); and #2216 (Baier, E7631 No. Co. Rd. E - 60' x 112' pole shed) were reviewed. *Motion by Bob Cook to approve the building permits as presented; motion seconded by Dave Leach. None opposed. MC*
10. Business.
 - (a) Employee Benefits. Discussion had. *Motion by Bob Cook to deposit \$200.00 per month into an employee-owned HSA account as a contribution towards an employee-owned high deductible health plan for the Patrolman; motion seconded by Doug Miller. None opposed. MC* Employee wages and benefits will be revisited in December for next year.
 - (b) Employee Contract. Discussion had. The majority of contract items are now addressed in the

Employee Handbook. *Motion by Deb Gotlibson to discontinue the yearly employee contract; motion seconded by Doug Miller. None opposed. MC*

- (c) Shop upgrades and annual goals. *This matter was postponed until January, 2017.*
- (d) Revisit various town patching projects/Fahrner contracts. Discussion had. *Motion by Bob Cook to approve the Fahrner quote in the amount of \$3,300.00 for Eagle Point Road and to allow the Chairman to sign the revised contract upon receipt; motion seconded by Deb Gotlibson. None opposed. MC*
- (e) Revisit purchase or rental of brush chipper. Bob Cook updated the board on used brush chippers. There is a 2008, 27 HP Morbark with 299 rental hours, an 8-inch cut, a Kohler engine, and a feed hopper - asking price is \$12,000.00 – it has a 2 inch ball hitch, and an advantage would be that a tractor is not needed to power the unit. In the St. Cloud area, there is a 2004 used Vermeer for sale by a private party with a 120 HP diesel and 14-inch chipper; pull type with three times the capacity, 1,982 rental hours – asking \$15,000.00, was listed previously for \$19,000.00. The county charges \$73.26 per hour for one man and chipper rental. This will be revisited next month. *No action taken.*
- (f) Adopt and enact Transportation Resolution No. 2016-11. *Motion by Bob Cook to approve and enact Resolution No. 2016-11 as promoted by the Wisconsin Towns Association.* Further discussion had. Question called. *Motion seconded by Dave Leach. None opposed. MC*
- (g) Clarification of part-time wage paid to town board members performing road work. Discussion had with respect to clarification of the wage rate for part-time workers and as it relates to elected officials performing road work. *Motion by Dave Leach to set the part-time wage at \$18.00 per hour; motion seconded by Bob Cook. None opposed. MC*
- (h) Update on trash complaint at N6496 532nd Street (McQuiston property). The Chairman drove by the property today, and it looks ok. This matter will be removed from future agendas. *No action taken.*
- (i) Update on prohibited land use activity at E7309 N. Co. Rd. E (640th Ave. – Larson/Siler property). This matter will stay on future agendas. *No action taken.*
- (j) Update on trash complaint at N4930 610th St. (Hanson property). This matter is will be removed from future agendas. *No action taken.*
- (k) Update on tall grass/weed complaint at E5787 490th Ave. (Weber property). The property is currently in foreclosure. This matter will be removed from future agendas. *No action taken.*
- (l) Work on Town Board budget. Outdated items will be removed. A line item for Benefits will be added under the Public Works category. This matter will be revisited next month. *No action taken.*

11. Communications:

- (a) Correspondence, announcements, and concerns to be brought before the board. Additional handouts were provided. Lentz hauling rates were discussed.
- (b) Upcoming agenda items for discussion including specific items for inclusion or exclusion from future agendas. Permit fees for the three permits allowed under the Public Nuisance Ordinance; Dog Ordinance; and review of Per Diem Policy.

12. Set Next Meeting Date. The next meeting date was set for Monday, September 12, 2016 at 6:30 p.m.

13. Adjourn Monthly Town Board Meeting. *Without objection, the Chairman, Pete Prochnow, adjourned the monthly town board meeting at 9:11 p.m.*

(The minutes are subject to Town Board approval at the next, regularly scheduled Town Board meeting)

Cheryl Miller, Clerk

August 29, 2016