

**TOWN OF RED CEDAR
MINUTES - Planning Commission**

The Planning Commission meeting was held at the Red Cedar Town Hall, E6591 627th Avenue, Menomonie, WI on **Tuesday, August 23, 2016 at 6:30 p.m.**

1. ROLL CALL/CALL TO ORDER. At 6:33 p.m., Chairman, Leon Herrick called the meeting to order. Members present were Bob Cook and alternate, Marge Hebert. Chad Haldeman arrived a few minutes late. Ron Prochnow and Susan Harrison were absent.
2. MINUTES. The minutes of the prior meeting (July 19, 2016) were reviewed. *Motion by Bob Cook to approve the minutes as presented; motion seconded by Marge Hebert. None opposed. MC*
3. PUBLIC HEARINGS: None.
4. PUBLIC COMMENTS. None.
5. BUSINESS to consider and act on, including possible recommendations to the Town Board:
 - (a) Completion of Site Plan Review Ordinance application form(s) and updates on applications for individual ordinances. Discussion had. A few corrections need to be made, and Cheryl will make them. *Motion by Bob Cook to make a recommendation to the town board that the Site Plan Review Application and Submittal Checklist be approved as revised; motion seconded by Chad Haldeman. None opposed. MC*
 - (b) Update of Town Subdivision Ordinance. The draft subdivision ordinance was reviewed and discussed through Section 9. Cheryl will make the recommended changes prior to the next meeting, and the Planning Commission will continue review at that time.
6. COMMUNICATIONS/ANNOUNCEMENTS. The next Town/City planning meeting is scheduled for August 30, 2016 at 4:00 p.m. at the Airport Terminal Conference Room. A WTA quarterly meeting date conflicts with the upcoming October meeting date (October 18th).
7. UPCOMING AGENDA ITEMS. Continue work on the Subdivision Ordinance and updates on applications for individual ordinances.
8. ADDITIONAL RECOMMENDATIONS OR REPORTS TO THE TOWN BOARD. None.
9. SET NEXT MEETING DATE. The next meeting date was set for Tuesday, September 20, 2016 at 6:30 p.m.
10. ADJOURNMENT. *Without objection, the Planning Commission Chair, Leon Herrick, adjourned the meeting at 8:33 p.m.*

(The Minutes are subject to approval by the Planning Commission at the next, regularly scheduled Planning Commission meeting)

Cheryl Miller, Secretary/Clerk

August 29, 2016