

Minutes - TOWN OF RED CEDAR

The monthly Town Board meeting was held at the Red Cedar Town Hall, E6591 627th Avenue, Menomonie, WI on Monday, August 14, 2017, at 6:30 p.m.

1. Call to order/roll call. At 6:30 p.m., the Town Chairman, Pete Prochow, called the meeting to order. Present were Supervisors Deb Gotlibson, Bob Cook, and Dave Leach. Also present were the Clerk, Cheryl Miller, and the Treasurer, Jill Haldeman. Supervisor, Doug Miller, was absent.
2. Public Comments. Mary Lemke had questions re: the illegal campground on 610th Street. The board explained that the County Zoning Department has been sending letters since the beginning of June and that it has now been handed over to Corporate Counsel. Pete will find out what the status is on Thursday. The Health Department has also been contacted, and it is believed that they are working with the Zoning Department on the matter.
3. Minutes. *Motion by Bob Cook to approve the minutes of the July 10, 2017 Town Board meeting; motion seconded by Deb Gotlibson. None opposed. MC*
4. Treasurer's Report. *Motion by Deb Gotlibson to approve the prior month's Treasurer's Report, including checks written, monthly receipts, and cash summary; motion seconded by Bob Cook. None opposed. MC*
5. Current Month's Claims *Motion by Bob Cook to approve the current month's claims, including per diems; motion seconded by Deb Gotlibson. None opposed. MC*
6. Reports and Recommendations:
 - (a) Patrolman. The Patrolman provided a report of projects worked on for month and upcoming projects as follows: trees were cut and chipped after storm damage; more spraying for invasives was completed; the second round of mowing was done; he has been patching holes and repairing a lot of shoulders; the berms on 550th were fixed; he and Bob attended PASER and WISLR training last week; trash was hauled to the recycling center; and work has been performed on the mower.
 - (b) Finance Committee. Jill updated the board on current finances and handed out information. There were no questions on the budget expenses and income to date sheets or timesheets.
 - (c) Ordinance Committee. Jill provided an update of work performed and indicated that the committee would start working on a proposed Camping on Private Property Ordinance at the August 30th meeting.
 - (d) Planning Commission. Cheryl provided a report of work performed and went over the recommendations to approve the updated Building Permit Ordinance 2017-13, Blasting Permit form, and updated Utility Permit form.
7. Business:
 - (a) Patrolman annual performance review and wage/benefit increase. The board indicated that they are very pleased with the Patrolman's performance to date. He is easy to work with and provides stellar paperwork. He takes good care of the equipment and makes repairs. He keeps the shop, bathrooms, and town hall neat and clean. The roads are kept in very good conditions, and there are no complaints on quality of work. Discussion had. *Motion by Bob Cook to increase the Patrolman's wage to \$22.00 per hour; motion seconded by Pete Prochnow. None opposed. MC*
 - (b) Discussion and possible action on town road matters, including crack seal/flex patch proposals. This item was brought forward after public comments. Proposals were reviewed for crack seal and flex patch on a number of roads.

Motion No. 1 by Bob Cook to approve proposals by Scott Construction for crack sealing of 670th Street in the amount of \$3,542.00, 490th Avenue in the amount of \$1,242.50, and Timber Ridge Roads (507th Ave., 558th St., and 553rd St.) in the amount of \$2,397.50; motion seconded by Pete Prochnow. None opposed. MC

Motion No. 2 by Bob Cook to approve proposals by Fahrner for crack sealing and flex patching of 547th Street in the amount of \$1,120.00, 740th Street in the amount of \$2,370.00, 730th Street (Co. Rd. E to I-94) in the amount of \$1,600.00, and 730th Street (I-94 to STH 12/29) in the amount of \$640.00; motion seconded by Deb Gotlibson. None opposed. MC

- (c) Road work options on 550th Avenue. Discussion had. The DNR will not allow work to be done in the swampy areas. For now, the barriers will be moved in the winter, and the snow will be piled up so no one can get through. A turnaround may need to be added by Holdens. *No action taken.*
 - (d) Road work options on 530th Street. The County is expected to do shouldering work on the road this Fall. *No action taken.*
 - (e) Vacating streets/alleys in Cedar Falls. Discussion had, and maps were reviewed. Mike Holzhueter, an adjoining landowners, was present and has no objections. There are two landowners adjoining the alleyway. *Motion by Bob Cook to begin proceedings to vacate the alleyway in Cedar Falls, Parcel 17024-2281-2060020024; motion seconded by Deb Gotlibson. None opposed. MC*
 - (f) Review of Public Service Charges. The information was reviewed and will not be changed at this time. *No action taken.*
 - (g) Partition fencing matter (Irwin/Schendel/Richardson). Pete informed the board that Schendel/Richardson did complete their part, but Irwin has not. Pete will begin the fence viewer process. *No action taken.*
 - (h) Insurance Policy review. A representative from Horton Insurance will be here at our September meeting to provide information to the board. *No action taken.*
 - (i) Adopt and enact updated Building Permit Ordinance 2017-13. *Motion by Bob Cook to enact and adopt the updated Building Permit Ordinance 2017-13; motion seconded by Pete Prochnow. None opposed. MC*
 - (j) Approve Blasting Permit form. *Motion by Bob Cook to approve the Blasting Permit form; motion seconded by Dave Leach. None opposed. MC*
 - (k) Approve updated Utility Permit form. *Motion by Pete Prochnow to approve the updated Utility Permit form; motion seconded by Deb Gotlibson. None opposed. MC*
 - (l) Enact Resolution 2017-14 adopting Election Contingency Plan. *Motion by Deb Gotlibson to enact Resolution 2017-14 adopting the Election Contingency Plan; motion seconded by Bob Cook. None opposed. MC*
 - (m) Updates on property complaints and other town matters. Discussion had. *No action taken.*
8. Communications:
- (a) Correspondence, announcements, and concerns to be brought before the board. Bob will look for a bigger sprayer to purchase for spraying invasives. Cheryl and Jill will attend the WTA Fall Workshop in Eau Claire.
 - (b) Upcoming agenda items. Those listed above.
9. Set Next Meeting Date. The next meeting was set for September 11, 2017 at 6:30 p.m.
10. Adjourn Monthly Town Board Meeting. At 8:19 p.m., the Chairman, Pete Prochnow, adjourned the meeting without objection.

(The Minutes are subject to approval at the next, regularly scheduled Town Board Meeting)

Cheryl Miller, Clerk

Dated: August 22, 2017