

TOWN OF RED CEDAR MINUTES – Planning Commission Meeting

A **Planning Commission** meeting was held on Tuesday, August 21, 2018 at 6:30 p.m. at the Red Cedar Town Hall, E6591 627th Avenue, Menomonie, WI.

1. ROLL CALL/CALL TO ORDER. Vice Chair, Susan Harrison, called the meeting to order at 6:30 p.m. Present were Bob Cook, Chad Haldeman, Marge Hebert, and Secretary/Clerk, Cheryl Miller. Absent were Leon Herrick and Ron Prochnow.
2. MINUTES. *Motion by Bob cook to approve the minutes of the July 17, 2018 Planning Commission meeting; motion seconded by Chad Haldeman. None opposed. MC*
3. PUBLIC COMMENTS. None.
4. BUSINESS:
 - (a) Update on Buckley rezone. Cheryl provided an update with respect to the County PRD meeting. The Town Chairman, Pete Prochnow, will attend the September 19th County Board meeting with Bob and Cheryl. Susan will email a statement to Cheryl stating the reasons why she made the recommendation to approve the rezone, which will be read into the record at the September 19th County board meeting. *No action taken.*
 - (b) Update on Mathy CUP compliance. Bob provided an update on the Town Board discussion last night and will continue to follow up with any concerns on compliance. *No action taken.*
 - (c) Update on American Express Special Exception Permit/Developer's Agreement. Cheryl indicated that the Town Board approved and signed the Developer's Agreement at the August 20, 2018 meeting. We will be notified when the matter is set before the County Board of Adjustment. *No action taken.*
 - (d) Review Maps/Town Comprehensive Plan. Discussion had. Susan, Chad, and Marge would like bound copies of the Plan.
 - (e) Act 67/WTa Analysis on CUPs. Information was handed out for review by members. *This matter was postponed until the October Planning Commission meeting.*
 - (f) Town cul-de-sacs/dimensions of right of ways. Mark Erickson, engineer for American Express, emailed a number of cul-de-sac samples which were reviewed. *This item will be incorporated into item (h) below.*
 - (g) Noxious Weeds/Ordinances/Procedures. The attorney opinion was reviewed. There was general agreement that the town does not need a new ordinance specific to noxious weeds but that it can rely on the Public Nuisance Ordinance instead if required. Educating town residents is key, and information can be put into town newsletter to go out in December and June. *No action taken.*
 - (h) Review Driveway and Road Ordinance. The Ordinance was reviewed with respect to cul-de-sacs at Article III – Road Standards, Section 3.2 (I)(7), on page 9. Information which needs to be added includes grouping mailboxes at the entrance or exit as determined by the Town Board; ROW extending beyond blacktop; the only items allowed in the ROW are mailboxes and fire signs (fire signs may be attached to the mailbox or be placed beyond the ROW), and information from Leon with respect to dimensions.
5. ADDITIONAL RECOMMENDATIONS. None.
6. COMMUNICATIONS/ANNOUNCEMENTS. Bob provided updates on the Clark property.

7. UPCOMING AGENDA ITEMS. Updates on the Staupe garage/non-conforming lot issue and amendments to the cul-de-sac section of the Driveway and Road Standards Ordinance.
8. SET NEXT MEETING DATE. The next meeting date was set for Tuesday, September 18, 2018, at 6:30 p.m.
9. ADJOURN. *At 8:02 p.m., Vice Chair, Susan Harrison, adjourned the meeting without objection.*

(The Minutes are subject to approval at the next, regularly scheduled Planning Commission meeting.)

Cheryl Miller, Secretary/Clerk

August 28, 2018