**Minutes - TOWN OF RED CEDAR**

The monthly Town Board meeting was held at the Red Cedar Town Hall, E6591 627th Avenue, Menomonie, WI on Monday, August 12, 2019, at 6:30 p.m.

1. Call to order/roll call. At 6:30 p.m., the Chairman, Bob Cook, called the meeting to order. Supervisors present were Deb Gotlibson, Jim Richartz, and Don Hayden. The Clerk, Cheryl Miller, and the Treasurer, Jill Haldeman, were present. Supervisor Doug Miller was absent.
2. Public Comments. Jim Kusilek from 24/7 Telcom appeared and addressed the board with respect to a potential partnership project in Spring of 2020 to extend fiber north along CTH J to the Dunn Energy solar farm while picking up houses along the way. The cost would be approximately $250,000/$7,000.00 per location, and a PSC grant can be written to cover one half of the costs. The town may want to contribute funds or provide in-kind contributions by waiving permit fees, etc.
3. Minutes. *Motion by Deb Gotlibson to approve the minutes of the July 8, 2019 town board meeting; motion seconded by Don Hayden. None opposed.* MC
4. Treasurer’s Report. *Motion by Don Hayden to approve the Treasurer’s Report; motion seconded by Deb Gotlibson. None opposed.* MC
5. Current Month’s Claims. *Motion by Deb Gotlibson to approve the current month’s claims; motion seconded by Jim Richartz. None opposed.* MC
6. Reports and Recommendations:
7. Patrolman. The patrolman provided a report on road work performed, and updates were provided on road and culvert repairs, as well as equipment purchases and repairs.
8. Finance Committee. Jill provided reports on available road funds, dog licensing, solid waste, and the August tax settlement.
9. Ordinance Committee. Jill provided a report as to what the committee has been working on and recommendations to enact ordinances 2019-5 relating to speed limits on town roads and 2019-6 relating to stop and yield signs on town roads and to issue citations on the N4930 610th Street property.
10. Planning Commission. Cheryl provided a report as to what the committee has been working on.
11. Business to discuss and/or act on:
12. Notices/citations and occupancy permit issues on N4930 610th Street. The town’s building inspector appeared and indicated that he has had no contact with the occupants since May and that they have neglected to obtain the required permits related to occupancy of the building. He indicated that permit fees, fines, and land use fees total $1,495.00. Also, discussion was had on issuing a citation for a second offense under our Public Nuisance Ordinance because the dangerous or dilapidated building areas still remain. *Motion by Don Hayden to impose a penalty of $600.00 for a second offense violation of our Public Nuisance Ordinance related to dangerous or dilapidated building areas and issue citations for same against the owners/occupants at N4930 610th Street and for violations of our Building Permit Ordinance; motion seconded by Jim Richartz. None opposed.* MC
13. Discontinuing public ways in Cedar Falls and updates on Kinney driveway permit. Kinney has indicated that he is in the process of obtaining a driveway permit from the county. Resolutions will be introduced at the September town board meeting related to discontinuing the public ways north and south of CTH B, just east of the Red Cedar River in Cedar Falls. *This matter was postponed.*
14. Orders for removal of items on town’s public ways in Cedar Falls. There are items and vehicles in the town’s public ways at CTH BB/704th Avenue and south of CTH BB just east of the Red Cedar River. *Motion by Don Hayden to begin the process and order removal of the encroachments from the town’s public ways; motion seconded by Jim Richartz. None opposed*. MC.
15. Revisit American Express compliance with Developer’s Agreement/ownership transfer. The deadline for the property ownership to be transferred to American Express is August 14, 2019, and Cheryl sent an email on July 30th for a status but has had no response. Also, the property has not been mowed recently and may constitute a public nuisance due to noxious weeds. Cheryl will send another email to American Express with respect to these matters. *This matter was postponed.*
16. Partial lane paving to reinforce edges of roadways. Discussion had. *This matter was postponed.*
17. New computer for Treasurer. Discussion had. *Motion by Deb Gotlibson to allow a computer and related items to be purchased for an amount up to $1,000.00; motion seconded by Don Hayden. None opposed.* MC
18. Signing of Treasurer’s Contract renewal. The Treasurer’s contract was signed by board members and the Treasurer.
19. Adopt and enact Ordinance 2019-5 Relating to Speed Limits on Town Roads. *Motion by Don Hayden to adopt and enact Ordinance 2019-5 Relating to Speed Limits on Town Roads effective on September 1, 2019; motion seconded by Jim Richartz. None opposed.* MC
20. Adopt and enact Ordinance 2019-6 Relating to Stop and Yield Signs on Town Roads. *Motion by Jim Richartz to adopt and enact Ordinance 2019-6 Relating to Stop and Yield Signs on Town Roads; motion seconded by Don Hayden. None opposed.* MC
21. Clerk and Treasurer bond renewal. *Motion by Deb Gotlibson to renew the Clerk and Treasurer bonds with Horton Insurance; motion seconded by Jim Richartz. None opposed.* MC
22. Fall Town Workshop on 9/26/2019. Cheryl will register Deb and Jim.
23. Law Conference on 9/20/2019. *Motion by Deb Gotlibson to send Cheryl to the Law Conference and pay registration fees and mileage; motion seconded by Jim Richartz. None opposed.* MC
24. Employee health care benefits. *This matter was postponed.*
25. Part-time employee position. We currently have summer help and are lining up winter plow drivers.
26. Other town issues, matters, and concerns. There have been numerous complaints that lightweight trash (plastic bags, paper, etc.) is blowing out of the Menomonie Disposal trucks on garbage pickup days. Cheryl will send a letter asking them to look into this matter and to contact the Chairman.
27. Communications:
28. Correspondence and announcements. Cheryl provided handouts.
29. Upcoming agenda items. 24/7 proposal for CTH J; Telecommuter Forward Community Certification Program; Per Diem review under Finance Committee report; and LRIP projects in 2020 (TRIP-D projects must total at least $250,000.00 to be eligible - replacing bridge, lowering hills, widening shoulders on Ball Diamond Road/410th Avenue – also may look at projects on 420th Avenue and 640th Street).
30. Set Next Meeting Date. The next meeting is set for Monday, September 9, 2019 at 6:30 p.m.
31. Adjourn Monthly Town Board Meeting. *At 9:51 p.m., the Chairman, Bob Cook, adjourned the meeting without objection.*

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*(The minutes are subject to approval at the next, regularly scheduled town board meeting)*

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Cheryl Miller

Clerk