**Minutes - TOWN OF RED CEDAR**

 The monthly Town Board meeting was held at the Red Cedar Town Hall, E6591 627th Avenue, Menomonie, WI on Monday, January 13, 2020.

1. Call to order/roll call. At 6:30 p.m., the Chairman, Bob Cook, called the meeting to order. Present were Supervisors Deb Gotlibson, Don Hayden, and Doug Miller. Also present were the Clerk, Cheryl Miller, and the Treasurer, Jill Haldeman. Supervisor, Jim Richartz, arrived later in the meeting.
2. Public Comments. None.
3. Minutes. Act on minutes of prior Town Board meeting. *Motion by Deb Gotlibson to approve the minutes of the December 9, 2019 town board meeting; motion seconded by Don Hayden. None opposed.* MC
4. Treasurer’s Report. *Motion by Don Hayden to accept the Treasurer’s Report as presented; motion seconded by Doug Miller. None opposed.* MC
5. Current Month’s Claims. *Motion by Deb Gotlibson to approve the claims, with the exception of the bill from the Dunn Co. Hwy. Dept.; motion seconded by Don Hayden. None opposed.* MC. The Chairman will confirm the invoice amount for the traffic count, and instruct the Clerk and Treasurer accordingly.
6. Reports and Recommendations:
7. Patrolman. The Patrolman provided a report as to work performed during the month and road, equipment, and shop-related matters.
8. Finance Committee. The Treasurer provided a report as to current road funds, the annual newsletter/invoice, solid waste/recycling information, dog licensing, tax payments, and the January tax settlement.
9. Ordinance Committee. The Building Permit Ordinance and submittal form were presented for review.
10. Planning Commission. The Planning Commission did not meet in December.
11. Business to discuss and/or act on:
12. Badeau property on 730th Street. Paid invoices were presented showing that three culverts were purchased by the town and installed on 730th Street by Wachsmuth Excavating in 2014. The county will try to locate where the culverts were placed, and Doug will see if the county has an updated map of culvert locations in the town. *This matter will be revisited at the April, 2020 town board meeting.*
13. Unimproved street off CTH BB, east of the Red Cedar River. Surveyor, Steve Kochaver appeared and provided a sketch and information with respect to the possibility of deeding a portion of the town’s unimproved street to adjoining landowners to cover their encroachments rather than discontinuing the public way and landlocking real estate to the south. Resident, Oly Ottinger, appeared and spoke against it, indicating that he wanted the town to vacate the public way so he would get one half of the land. *This matter was postponed.*
14. Fire call (Chris Link/skid streer fire on 11/23/2019 at N5318 730th St., Elk Mound - $394.92). *Motion by Deb Gotlibson to bill the entire amount of the fire call as per Section 2(1) of the town’s fire call ordinance; motion seconded by Don Hayden. None opposed.* MC
15. Updated Building Permit Ordinance and submittal form. *Motion by Don Hayden to adopt and enact Building Permit Ordinance 2020-1 and approve the updated submittal form; motion seconded by Doug Miller. None opposed.* MC
16. Past due fire call bill (Vorvick vehicle fire). Discussion had. The Clerk will send one more invoice, including interest, and will then a lawsuit will be filed if payment is not received within 30 days. *This matter was postponed.*
17. WTA District Meeting on Saturday, 02/29/2019. The Clerk will register Deb Gotlibson.
18. Set Open Book (Wednesday, 04/15/2020, from 11:30 a.m. to 1:30 p.m.) and Board of Review (Monday, 06/01/2020, from 6:00 p.m. to 8:00 p.m.). *Motion to Deb Gotlibson to set the dates for the Open Book and Board of Review as presented; motion seconded by Doug Miller. None opposed.* MC
19. Other town issues, matters, and concerns. Jim indicated that he will continue to attend the County Solid Waste workgroup meetings and monthly board meetings.
20. Communications:
21. Correspondence and announcements. The Clerk provided handouts in the board packets.
22. Upcoming agenda items. Postponed items.
23. Set Next Meeting Date. The next monthly town board meeting was set for Monday, February 10, 2019 at 6:30 p.m.
24. Adjourn Monthly Town Board Meeting. *At 8:40 p.m., the Chairman, Bob Cook, adjourned the meeting without objection.*

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*(The minutes are subject to approval at the next, regularly scheduled town board meeting)*

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 Cheryl Miller, Clerk