

Town of Red Cedar

Minutes of Monthly Meeting

January 13, 2014

A notice of the meeting was published in the Dunn County News, and the Agenda was legally posted at Sinz Plumbing, Value Implement, the Clerk's office, the Town Hall, and online at the Town's website (townofredcedar.com).

1. **Call to Order:** The Town board meeting was called to order by Ron Robelia, Chairman, at 6:46 p.m. following the Town Caucus. Roll call, quorum call, and verification of public notice and approval of the agenda of the town board meeting were had. The following board members were present: X Chairman (Ron Robelia); X Supervisor 1 (Debra Gotlibson); X Supervisor 2 (Andy Gansberg); X Supervisor 3 (Dave Leach); X Supervisor 4 (Doug Miller); X Clerk (Cheryl Miller); and X Treasurer (Jill Haldeman).
2. **Meeting Minutes:** Board members reviewed the prior month's minutes. *Motion by Deb Gotlibson to approve the prior month's minutes; motion seconded by Ron Robelia. None opposed. MC*
3. **Public Hearings:**
 - (a) Jamie Winsand – CSM to create 3 lots from a 3.4 acre lot in Sec. 5, T27N, R12W. Jamie appeared and presented old CSM for a lot on 490th Avenue. At 7:00 p.m., Mr. Windsand appeared and indicated that he would like to create 3 parcels from 3.3 acre lot to build duplexes. He already spoke to county zoning officials, and all looks good as there are other duplexes in the area. Seeking preliminary approval before completing a new CSM. Discussion had. *Motion by Andy Gansberg to grant preliminary approval pending receipt and board approval of completed CSM and driveway agreement; motion seconded by Deb Gotlibson. None opposed. MC*
 - (b) Fred Weber – ATV usage on town roads to complete ATV route (410th Ave. from T. of Menomonie, East to Co. Rd. J; 430th Ave. from Co. Rd. J to 610th St., South to 420th Ave.; 420th Ave. to T. of Springbrook). PASSED – heard at 7:20 p.m. Members of the Irvington ATV Club appeared to seek board approval to completed an ATV/UTV route, most of which is already in existence. Mike Cannon and Jason Brunn presented a map showing the route and proposed route through Red Cedar. They will seek final approval from the Town of Springbrook on January 14th and Dunn County on February 12th. The club will pay for signs. Discussion had. *Motion by Andy Gansberg to allow club to move forward and complete their route, and further, that an ATV/UTV Ordinance will be drafted by the Clerk and presented to the board for signature at the February meeting; motion seconded by Deb Gotlibson. Further discussion had. None opposed. MC*
 - (c) The Cut-Off/Red Cedar Bend and DNR subdivision access issues - discussion of status of project and attorney's fees and costs incurred by town with Red Cedar Bend Subdivision owners, Don Southard and/or Todd Torgerson. PASSED – heard at 8:17 p.m. Don Southard and Tod Torgerson appeared and handed out a map, plat, and information to board members. They went over the issues caused by the original condo plat and would like to know the sentiment of the town on the private road issue. The Chairman indicated that it costs approximately \$580,000.00 per mile to build new road; \$180,000.00 to bring an existing road up to standards with ditches, etc.; and \$80,000.00 for the Town to just apply sealcoat or blacktop. The Cut Off would like to give the island to DNR in exchange for access to the DNR's 33-foot easement to connect both portions of the road. Tod indicated that they will try to include the town's attorney's fees into project cost. The board indicated that they need to enter into a developer's agreement with the town, the town will have to hold a public hearing, and the Clerk needs 20 days' notice to set up a public hearing. The parties discussed road standards, the older portion of the road, turn-arounds for school buses and fire trucks, cul-de-sacs, etc. Don and Tod indicated that they will get a quote from a private contractor to present to the board, get a line of credit from the bank, enter into a developer's agreement with the town, complete the road, then ask to dedicate the road to the town. *No action taken.*
4. **Public Comments:** None.
5. **Financials:**
 - (a) Board members reviewed the Treasurer's Report for the prior month, including checks written, monthly receipts, and cash summary sheet. *Motion by Deb Gotlibson to approve the Financials; motion seconded by Dave Leach. None opposed. MC*
 - (b) Monthly and upcoming CLAIMS and PER DIEMS were brought before the board for review and discussion. *Motion by Andy Gansberg to accept the per diems and claims and bills; motion seconded by Doug Miller. None opposed. MC*
6. **Reports and recommendations for consideration and possible action:**
 - (a) Patrolman. Road work – the patrolman informed the board on projects worked on for the month as follows: *PACER ratings were submitted; he will try to have something together at next month's meeting for 5-year road plan; a Kramer*

representative stopped by with prices on rock, etc., and they very competitive; plow blades were purchased; mower maintenance was completed; a new motor was obtained for the IH; the County sent out information on landowners pushing snow across the road as they are having a lot of issues with this, and they plan to start enforcing regulations in place to prevent this; will start painting the red truck soon.

- (b) Finance Committee – report of work performed and possible recommendations. Committee member Jill Haldeman informed the board that the committee is working on monthly review of bills and claims right now.
- (c) Ordinance Committee – report of work performed and possible recommendations. Committee member Jill Haldeman passed out the minutes and other information to board members on policies and ordinances being worked on.
 - Review of the proposed Winter Road Ordinance. Board members take home and review. Tabled – board members will review for next month's agenda.
 - Review of the proposed amendments to the town road and driveway ordinance. Tabled – ordinance committee will work on this ordinance with the Patrolman at the next committee meeting on January 20th at 6:30 p.m.
- (d) Planning Commission – report of work performed and possible recommendations. Commission Clerk Cheryl Miller informed the board on the status of the mapping process and recommendations.
 - Appoint new, alternate Planning Commission member. John Govin was appointed by the Town Chairman at the last commission meeting. Steve Kochaver contacted the Clerk and indicated he was interested in an alternate position. Discussion had. Motion by Andy Gansberg to approve the appointment of John Govin as an alternate Planning Commission member; motion seconded by Deb Gotlibson. None opposed. MC
 Further discussion had. Motion by Andy Gansberg to approve the appointment of Steve Kochaver as an additional, alternate member of the Planning Commission; motion seconded by Doug Miller. None opposed. MC
 - Approve Planning Commission member(s)' attendance at workshop in Rice Lake on February 21, 2014. Discussion had. Motion by Andy Gansberg to approve the attendance of the planning commission members and alternate members as presented and to pay each member attending one per diem plus mileage (the members are encouraged to carpool); motion seconded by Dave Leach. None opposed. MC
 - Recommend Planning Commission member(s), if any, to serve on 2014 Farmland Preservation Plan/Mapping Steering Committee. Discussion had. No action taken.

7. **Building Permits/Fire Calls were brought before the board for approval:** NONE

8. **New Business:**

- (a) Jerome Prochnow – information and discussion on Dunn Co. Borrow Pit for Co. Rd. E Project on land owned by Doug Prochnow. ITEM MOVED UP AND HEARD FIRST ON AGENDA. Jerome passed out a map and indicated that he represents the Dunn County Highway Department as Chair of the Highway Committee. Discussion had on the County Highway E road project which will start in 2014 and last for two to three years. Two borrow pits will be located on the Doug Prochnow farm for the project. The County will have a reclamation plan, and black dirt and other materials will be returned to the extraction site for covering. No town roads will be used. The project is exempt from the town's nonmetallic mining licensing ordinance as the borrow material will be used exclusively for municipal road construction purposes only. Discussion had. Motion by Andy Gansberg to approve the Dunn County Highway Department's request to open a borrow pit for sand material on lands owned by Doug Prochnow in the Town of Red Cedar and find that the County is exempt from the town's nonmetallic mining ordinance under Section 2(1)(a); motion seconded by Dave Leach. None opposed. MC
- (b) Approve the attendance of Town Board member(s), if any, at workshop for local planning and zoning officials in Rice Lake on February 21, 2014. No action taken.
- (c) Recommend Town Board member(s), if any, to serve on 2014 Farmland Preservation Plan/Mapping Steering Committee. Discussion had. Motion by Andy Gansberg that he and Ron Robelia will contact the steering committee re: interest in membership; motion seconded by Deb Gotlibson. None opposed. MC
- (d) New snow plow truck. Discussion had. Motion by Ron Robelia to table matter until next month; motion seconded by Doug Miller. None opposed. MC

9. **Old Business:**

- (a) Snow plowing private driveways, parking lots, roads/contracts. Sample contracts were submitted to the board. Discussion had. The Clerk will present a proposed contract to the board at the February board meeting. Motion by Deb Gotlibson to table this matter until the next board meeting; motion seconded by Andy Gansberg. None opposed. MC
- (b) 5-year plan for road reconstruction projects revisited from August, 2013. Discussion had. Motion by Andy Gansberg to table the matter until the next board meeting; motion seconded by Doug Miller. None opposed. MC
- (c) Wage increase and payment of internet services for Clerk. Discussion had with respect to internet charges incurred by Clerk. Motion by Deb Gotlibson to have town pay full amount of monthly internet charges incurred by Clerk, payable on the town credit card per month; motion seconded by Doug Miller. None opposed. MC

At 9:20 p.m., a motion was made by Deb Gotlibson to go into closed session to discuss wage increase of appointed Clerk; motion seconded by Ron Robelia. None opposed. MC

At 9:30 p.m., a motion was made by Deb Gotlibson to go back into open session to discuss and take possible action related to the subject matter discussed; motion seconded by Dave Leach. None opposed. MC

After reconvening into open session, a motion was made by Deb Gotlibson to increase the Clerk's wages an additional 3% retroactive to January, 1, 2014, for a three-year period; motion seconded by Andy Gansberg. None opposed. MC

10. **Communications:**

(a) Announcements were made, and communications and correspondence recently received were brought before the Board by the Clerk, Treasurer, and/or Town Officers. *There was no discussion or action taken on the following correspondence, communications, and announcements:*

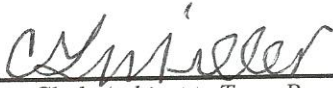
- Clerk – passed out information and correspondence received.
- Treasurer – 103 dogs licensed; collected \$11,077.00; January settlement payments will go out tomorrow; new Dunn County Treasurer starts today; SW permits are not being received by residents; we will handle SW next year.
- Chairman – windshield was broken on the Ford truck; the Westbound land of 650th Street will be closed for a three-month period, detour into 708th.

(b) Upcoming agenda items, if any, were discussed for inclusion or exclusion at next month's meeting:

- Tabled matters.
- Ordinance Committee approvals.
- Treasurer will submit information on loans for new truck.
- Tractor upgrade/bids at March board meeting.

11. **Next Meeting:** The next meeting date was set for Monday, February 10, 2014 at 7:00 p.m.

12. **Adjourn:** Said meeting was adjourned at 9:50 p.m. on motion of Deb Gotlibson; second by Doug Miller.



Date: 01-17-2014

Cheryl Miller, Clerk (subject to Town Board approval at subsequent month's regular meeting)