

Town of Red Cedar

Minutes of Monthly Meeting (Amended)

July 8, 2013

A notice of the meeting was published in the Dunn County News, and the Agenda was legally posted at Sinz Plumbing, Value Implement, the Clerk's office, the Town Hall, and online at the Town's website (townofredcedar.com).

Call to Order: The Town board meeting was called to order by Ron Robelia, Chairman, at 7:03 p.m. Roll call, quorum call, and verification of public notice and approval of the agenda of the town board meeting were had. The following board members were present: X Chairman (Ron Robelia); X Supervisor 1 (Debra Gotlibson); X Supervisor 2 (Andy Gansberg); X Supervisor 3 (Dave Leach); X Supervisor 4 (Doug Miller); X Clerk (Cheryl Miller); and X Treasurer (Jill Haldeman).

Meeting Minutes: Board members reviewed the prior month's minutes. *Motion by Andy Gansberg to approve the minutes of the regular board meeting on June 10, 2013 and the minutes of the special board meeting on June 24, 2013; motion seconded by Deb Gotlibson. None opposed. MC*

Treasurer's Report: Board members reviewed the Treasurer's Report for the prior month, including checks written, monthly receipts, and cash summary sheet. *Motion by Andy Gansberg to approve the Treasurer's Report and financials; motion seconded by Doug Miller. None opposed. MC*

Report of Finance Committee: Review of expenses to date and estimate of funds available through December 31, 2013.

Public Comments: None.

New Business:

(a) Accept, open, and act on bids for grinding and paving a portion of 740th Street. Three bids were received and opened Dunn Co. Hwy – pulverizing, \$3,360.00 and paving, \$72,266.20 – total \$75,626.20; Monarch Paving, - pulverizing, \$3,337.24 and paving, \$64,638.17- total \$67,975.41; and Senn Blacktop – pulverizing, \$5,125.00 (less \$1,010 if town does rough grade) and paving, \$63,730.00 – total \$67,845.00. Discussion had. *Motion by Andy Gansberg to accept the bid from Senn Blacktop in the amount of \$67,845.00 with the township providing the rough grading; motion seconded by Dave Leach. None opposed. MC*

(b) Contract out for grading and paving a portion of 450th Ave. Information received from Senn Blacktop dated May 13, 2013, 16' x 565' for \$8,660.00 and 20' x 565' for \$10,612.00; Monarch Paving dated April 5, 2013, 15' x 565' for \$9,080.00 and 16' x 565' for \$9,869.32; and Oium Asphalt, 16' x 565' for \$10,731.00. Discussion had. *Motion #1 by Andy Gansberg to table this matter until the end of the meeting; motion seconded by Deb Gotlibson. None opposed. MC*

The board returned to this item at 9:35 p.m. – further discussion had. *Motion #2 by Andy Gansberg to contract with Senn Blacktop for the 16' x 565' quote in the amount of \$8,660.00; motion seconded by Doug Miller. Ron Robelia opposed to 16' width. Motion carried on 4 to 1 majority vote.*

(c) Review and sign Bridge Petition. The Chairman informed the board that no bridges qualified this year. *No action taken.*

(d) Review and approve beverage license renewals. *Motion by Deb Gotlibson to approve the beverage license renewals as presented; motion seconded by Doug Miller. None opposed. MC*

(e) Discuss possibility of hiring a janitor or cleaning service for cleaning town hall. Discussion had. *Motion by Deb Gotlibson to revisit this matter at the October board meeting when discussing Patrolman contract renewal and have the Patrolman continue to clean until that time; motion seconded by Doug Miller. Andy Gansberg opposed. Motion carried on majority vote of 4 to 1.*

(f) Discussion on complaint and billing issues for two-day town hall rental in June. Deb Gotlibson abstained from discussion and action. Discussion had by remaining board members. *Motion by Dave Leach to have Clerk send a letter of apology re: condition of town hall and to waive rental fees; motion seconded by Doug Miller. None opposed. Motion carried on majority vote of 3 to 1.*

(g) Discuss possible per diem policy addressing when attendance at outside meetings is appropriate. Discussion had. *Motion by Andy Gansberg to table this matter until the September board meeting; motion seconded by Doug Miller. None opposed. MC*

(h) Review draft – Dunn Co. Comprehensive Zoning Ordinance. Discussion had. *Motion by Andy Gansberg to have Clerk contact the Zoning Dept. to set up a special meeting for review; motion seconded by Deb Gotlibson. None opposed. MC*

(i) Start working on 2014 budget to be acted on at November budget and levy hearing. Discussion had. *Motion by Andy Gansberg to have the Finance Committee start on the budget and to work on the budget at the special meeting date after review of the Zoning Ordinance if time allows; motion seconded by Doug Miller. None opposed. MC*

Old Business:

- (a) What portions of 2013 road projects are to be completed by township employees. Discussion had. *Motion by Andy Gansberg to purchase up to \$20,000.00 in cold mix for grader patching; motion seconded by Doug Miller. None opposed.* MC
- (b) Standards as to when road projects require board approval. Discussion had. Chairman will send updates to Clerk and she will pass information to board members. *Matter tabled.*
- (c) 490th Avenue/resident petition to fix western one mile portion of road. Discussion had. *Motion by Andy Gansberg to remove this matter from the agenda at this point; motion seconded by Doug Miller. Dave Leach opposed.* Motion carried by majority vote of 4 to 1.
- (d) Discuss possible action re: Operating Agreement previously entered into with Chippewa Concrete. Discussion had. *Motion by Andy Gansberg to have Clerk send an invoice to the company for attorney's fees incurred by the town for drafting the agreed to developer's agreement which Chippewa Concrete failed to follow through on; motion seconded by Deb Gotlibson. None opposed.* MC
- (e) Per diem/expense worksheets for town board members. Discussion had. Finance Committee is working on. *Matter tabled.*
- (f) Standards as to when shop projects and/or equipment, repairs, maintenance, and supplies require board approval. Discussion had. Procedures are being worked on. *Matter tabled.*
- (g) Placing "private road" signs on private roads/driveways within the township. Discussion had. *Matter tabled.*
- (h) Complaint/abatement of public nuisance – property located at E6550 629th Ave. (Blodgett) and possibility of further action. Discussion had. *Matter tabled and to be kept on Agenda.*
- (i) Sealcoat and crackfill road project on 2.25 miles of town road and possibility of further action. Discussion had. A release was received from Fahrner with respect to the contract entered into on June 10, 2013. *Motion #1 by Ron Robelia to rescind all bids previously received on this project; motion seconded by Andy Gansberg. None opposed.* MC
Motion #2 by Ron Robelia to hire the county to complete sealcoat and crackfill on 2.25 miles of town road as allowed under Wis. Stats. 60.47(4); motion seconded by Deb Gotlibson. None opposed. MC
- (j) Set road inspection date. The road inspection date was set for July 16, 2013; meet at the town hall at 5:00 p.m.

Patrolman's Report: Road work – the patrolman informed the board on projects worked on for the month as follows: 450th is completed except for seeding; there was a lot of work to be performed because of recent storm damage; mowing was done; ditches were worked on; and the road inspection list was assembled.

Building Permits and Fire Calls: The following building permits and/or fire calls were brought before the board and approved:

Building Permit - #0213, J. Spetz, E5910 490th Ave., Menomonie – 30' x 52' x 12' Pole Barn.

Building Permit - #0313, T. Wayne, N7266 540th St., Menomonie – 32' x 28' Detached Garage.

Correspondence, Communications, and Announcements: Announcements were made, and communications and any recent correspondence received were brought before the Board by the Clerk, Treasurer, and/or Town Officers. *There was no discussion or action taken on the following correspondence, communications, and announcements:*

- Clerk – passed out information and correspondence received.
- Treasurer – informed board as to 2nd half of personal property taxes due; a letter was sent to D/Co. Humane Society re local licensing issues; and an update was given with respect to dog licenses.
- Chairman – informed the board as to the upcoming WTA meeting and airport meeting.
- Supervisor 1 – informed the board that an aluminum bulletin board will be purchased as it is less expensive to purchase than to have one hand made in wood.

Upcoming Agenda Items: Upcoming Agenda items, if any, were discussed for inclusion or exclusion at next month's meeting.

- Tabled matters.

Claims to be Approved: QUARTERLY, monthly and upcoming CLAIMS and PER DIEMS were brought before the board for review and discussion. *Motion by Deb Gotlibson to approve the claims and per diems presented; motion seconded by Dave Leach. None opposed.* MC

Next Meeting: The next monthly town board meeting was set for *Monday, August 12, 2013 at 7:00 p.m.*

Adjourn: Said meeting was adjourned at 10:15 p.m. *on motion of Dave Leach, second by Deb Gotlibson.*

Date:

Cheryl Miller, Clerk (subject to Town Board approval at subsequent month's regular meeting)