

# Town of Red Cedar

## Minutes of Monthly Meeting

May 13, 2013

A notice of the meeting was published in the Dunn County News, and the Agenda was legally posted at Sinz Plumbing, Value Implement, the Clerk's office, the Town Hall, and online at the Town's website ([townofredcedar.com](http://townofredcedar.com)).

**Call to Order:** The Town board meeting was called to order by Ron Robelia, Chairman, at 7:02 p.m.

Roll call, quorum call, and verification of public notice and approval of the agenda of the town board meeting were had. The following board members were present:

<input checked="" type="checkbox"/> Chairman (Ron Robelia)	<input checked="" type="checkbox"/> Supervisor 3 (Dave Leach)	<input checked="" type="checkbox"/> Clerk (Cheryl Miller)
<input checked="" type="checkbox"/> Supervisor 1 (Debra Gotlibson)	<input checked="" type="checkbox"/> Supervisor 4 (Doug Miller)	<input checked="" type="checkbox"/> Treasurer (Jill Haldeman)
<input checked="" type="checkbox"/> Supervisor 2 (Andy Gansberg)		

**Meeting Minutes:** Board members reviewed the prior month's minutes.

- 1) April 8<sup>th</sup> – Amendment (Andy Gansberg had abstained from voting and action on item (d) on 04/08/2013) is to be made on minutes. *Motion by Andy Gansberg to accept and approve the minutes with noted amendment; motion seconded by Deb Gotlibson. None opposed. MC*
- 2) April 15<sup>th</sup> – Andy Gansberg abstains from voting and action. *Motion by Deb Gotlibson to accept and approve the minutes as presented; motion seconded by Dave Leach. None opposed. MC*

**Treasurer's Report:** Board members reviewed the Treasurer's Report for the prior month, including checks written, monthly receipts, and cash summary sheet. *Motion by Dave Leach to approve the Treasurer's Report and financials; motion seconded by Andy Gansberg. None opposed. MC*

**Public Comments:** Andrew Wahl, who lives across the street from the town hall, indicated that on May 2<sup>nd</sup>, a chunk of cement/blacktop was flung through the back window of his car by the snowplow. The Chair indicated that he spoke to the insurance company, and the adjuster will get in touch with Mr. Wahl.

Aaron Scott from WISC appeared before the board and indicated that he would like to speak to the board before the blasting ordinance item comes up on the agenda.

**Business:** Agenda items were discussed and/or acted upon as follows:

- (a) CSM for Larry and Victoria Jess, dividing and mapping a parcel of land located in the NW ¼ of the NW ¼, and in the SW ¼ of the NW ¼ of S27, T28N, R12W, including a driveway easement and future service road. Steve Kochaver, surveyor, appeared and indicated that the service road is a proposal for future use and is shown on the map for informational purposes only. Andy Gansberg clarified that the town is not approving a future road nor implying that it will. Mr. Kochaver informed the board that the County is expected to require a vision triangle (no obstructions/line of site within the triangle) on the CSM, and the parcel is zoned commercial and Ag 3 (the north 20 acres is zoned commercial). *Motion by Andy Gansberg to accept the CSM; motion seconded by Doug Miller. None opposed. MC*
- (b) Accept and open bids for summer lawn mowing of town lot, and contract for services. Two bids were received, one from Matt's Mowing in Durand and one from Marvin Blodgett, each indicating a fee of \$40.00 per mowing, and that Matt's Mowing is bonded and insured. Discussion had. *Motion to Doug Miller to accept bid from Marv Blodgett; motion seconded by Andy Gansberg. None opposed. MC*
- (c) Hiring of road sweeper to remove sand from town roads after winter season. Board members indicated that two roads are to be swept. The county has indicated that they charge \$161.00 per hour, and it may take an hour or two to sweep the roads. Discussion had. 2 roads to be swept; \$161.00 per hour by county, may take an hour or two. *Motion by Doug Miller to hire the county to sweep the roads; motion seconded by Deb Gotlibson. None opposed. MC*
- (d) Review and possible board approval of draft Operating Agreement with Chippewa Concrete. The company failed to appear at the County Board of Adjustment hearing that evening. *Motion by Deb Gotlibson to table the matter; motion seconded by Andy Gansberg. None opposed. MC*

The Board deviated from the Agenda order and agreed to skip items (e), (f), and (g) and bring items (h) and (i) forward at this point as the board was awaiting the arrival of Scott McCurdy from Cedar Corp. Items (h) and (i) were brought forward and acted on as follows:

- (e) Formerly item (h) - Discussion and possible action on formation of town finance committee, including member selection, wages, etc. Treasurer explained the need for finance committee with Clerk, Treasurer and one other person. Supervisor 1, Deb Gotlibson, indicated she would like be on the finance committee. Discussion had. *Motion by Doug Miller to form a town finance committee consisting of the town Clerk, Treasurer, and Supervisor 1; motion seconded by Dave Leach. None opposed.* MC
- (f) Formerly item (i) - Revisit Town Hall Rental Agreement. The final draft will be printed and brought to the next board meeting. *Motion by Andy Gansberg to table matter until next board meeting; motion seconded by Doug Miller. None opposed.* MC.

The Board deviated from the Agenda order and agreed to skip item (j) and bring items (k) and (l) forward at this point. Items (k) and (l) were brought forward and acted on as follows:

- (g) Formerly item (k) - Discussion and possible action on :
  - (1) 2013 road projects. Discussion had. Road work needs to be completed on 730<sup>th</sup> Ave., 630<sup>th</sup> St., 674<sup>th</sup> Ave., 690<sup>th</sup> Ave., 684<sup>th</sup> Ave., 574<sup>th</sup> Ave., and 610<sup>th</sup> St. as per paperwork handed out by Chair. . Discussion had. *Motion by Andy Gansberg to post and publish a Class 1 bid notice to seal coat and crack fill the 2.25 miles shown on the handout and to crack fill the 6 miles shown on the handout; motion seconded by Doug Miller. None opposed.* MC
  - (2) What portions of 2013 road projects are to be bid out or completed by town employees. Discussion had. *Motion by Ron Robelia to table matter until next board meeting; motion seconded by Doug Miller. None opposed.* MC
  - (3) 490<sup>th</sup> Avenue/resident petition to fix western one mile portion of road. Discussion had. *Motion by Ron Robelia to table matter until next board meeting; motion seconded by Doug Miller. None opposed.* MC
- (h) Formerly item (l) - Abatement of possible public nuisance - property located at N6944 Cedar Falls Road. Discussion had. *Motion by Deb Gotlibson to have Chair drive by property by Wednesday, report condition to Clerk, give 10 days' notice to clean up if necessary, and bring matter back before the board next month; motion seconded by Andy Gansberg. None opposed.* MC

Upon the arrival of Scott McCurdy from Cedar Corp. at 8:15 p.m., the Board agreed to return to items (e), (f), and (g) for voting and action. Items (e), (f), and (g) were brought forward and acted on as follows:

- (i) Formerly item (e) - Discussion and possible action on amending nonmetallic mining ordinance exemption language to clarify that said exemption applies to pre-existing mines. Supervisor 2, Andy Gansberg, abstained from voting and action. Attorney Terry Dunst explained that this amendment was drafted to clarify the exemption language. *Motion by Deb Gotlibson to approve the amendment as presented and attach to final version of the licensing ordinance; motion seconded by Doug Miller. None opposed.* Motion carried on a vote of four in favor, zero opposed. One abstained.
- (j) Formerly item (f) - Discussion and possible action on enactment of Blasting Ordinance and/or consideration of exemption language for pre-existing mines. Supervisor 2, Andy Gansberg, abstained from voting and action. Scott McCurdy spoke with respect to the town's draft of the blasting ordinance and explained the formula used to come up with the blasting specifications and that the board needs to look at how many times the company blasts, any complaints received, the size of the charges used on regular basis. Aaron Scott from WISC indicated that they have been blasting for five years with no incidents, they did pre-blasting surveys before operations began, and they put up five seismographs although only one is required. Discussion had. *Motion by Deb Gotlibson that the ordinance be enacted with two changes (reduce the pre-blast survey from 1 mile to ½ mile and add exemption language as presented); motion seconded by Doug Miller. None opposed.* Motion carried on a vote of four in favor, zero opposed. One abstained.
- (k) Formerly item (g) - Discussion and possible action on formation of review committee to work on nonmetallic mining proposals, including member selection, wages, etc. Letters of interest reviewed, and discussion had. The committee is to consist of five members, two of which must be town residents, and should include the Town Clerk and Supervisor 1.

*Motion by Andy Gansberg to form a five-member committee with the Town Clerk and Supervisor 1 as members, as well as Ken Lestrud, Jack Tritt, and Chad Haldeman, and to pay a per diem wage of \$25.00 to each member; motion seconded by Doug Miller. None opposed. MC*

**The Board agreed to return to item (j) for voting and action. Item (j) was brought forward and acted upon as follows:**

*At 9:22 p.m., a motion was made by Deb Gotlibson to go into closed session to discuss contracts and wages of appointed town officials and allow Jill Haldeman and Cheryl Miller to remain; motion seconded by Doug Miller. Andy Gansberg opposed. Motion carried on a quorum vote of 4 in favor and one opposed.*

*At 9:33 p.m., a motion was made by Deb Gotlibson to go back into open session to discuss and take possible action related to the subject matter discussed; motion seconded by Andy Gansberg. Motion carried on a quorum vote of 5 in favor and none opposed.*

- (l) Formerly item (j) - Revisit contract for appointed Treasurer, salary, and possible hourly wage for additional duties: *After reconvening into open session, a motion was made by Andy Gansberg to enter into a three-year contract with the Treasurer with a wage increase of \$500.00 per year beginning with the next pay check; motion seconded by Dave Leach. None opposed. MC*
- (m) Detailed worksheets for Patrolman and per diem worksheets for town board members. *Ron Robelia made a motion to table the balance of the agenda items (m) through (q) until the next board meeting; motion seconded by Deb Gotlibson. MC*
- (n) Standards as to when shop projects and/or equipment, repairs, maintenance, and supplies require board approval. *Tabled.*
- (o) Standards as to when road projects require board approval. *Tabled.*
- (p) Discussion and possible action on placing "private road" signs on private roads/driveways within the township. *Tabled. Supervisor 2 passed out information and sample signs to review prior to the next board meeting.*
- (q) Set workgroup meeting date. *Tabled.*

**Patrolman's Report:** Road work – the patrolman informed the board on projects worked on for the month as follows: *plowed six times since last board meeting; patched all around town; used all stored sand; grader was brought in for repairs; having some issues with farmers putting rocks in ditches.*

**Building Permits and Fire Calls:** The following building permits and/or fire calls were brought before the board: NONE.

**Correspondence, Communications, and Announcements:** Announcements were made, and communications and any recent correspondence received were brought before the Board by the Clerk, Treasurer, and/or Town Officers. *There was no discussion or action taken on the following correspondence, communications, and announcements:*

- *Clerk – WTA workshop on Th., 5/30/13 in Eau Claire; WTA handout/website info.; Weber Inspections (April activity report); annual meeting recap mailed out.*
- *Treasurer – dog licenses outstanding, \$5.00 fine letter out; \$50.00 fine letter will go out.*

**Upcoming Agenda Items:** Upcoming Agenda items, if any, were discussed for inclusion or exclusion at next month's meeting.

- *Review budget expenses to date*
- *Tabled matters.*

**Claims to be Approved:** Monthly and upcoming CLAIMS and PER DIEMS were brought before the board for review and discussion. *Motion by Andy Gansberg to approve the claims and per diems presented; motion seconded by Deb Gotlibson. None opposed. MC*

**Next Meeting:** The next monthly town board meeting was set for *Monday, June 10, 2013 at 7:00 p.m.*

**Adjourn:** Said meeting was adjourned at 9:56 p.m. *on motion of Deb Gotlibson; second by Andy Gansberg.*

Date: \_\_\_\_\_

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Cheryl Miller, Clerk *(subject to Town Board approval at subsequent month's regular meeting)*