

PERMIT NO. \_\_\_\_\_

(Format: Year-No. – Ex. 2015-01, etc.)

Town of Red Cedar • Dunn County, Wisconsin

6591 627<sup>th</sup> Avenue, Menomonie, WI 54751

Chairman - (715) 556-2244 • Clerk – (715) 556-5034

Email - [clerktownofredcedar@gmail.com](mailto:clerktownofredcedar@gmail.com) • Website – [townofredcedar.com](http://townofredcedar.com)

It is unlawful to commence work before the Town of Red Cedar Chairman or designee approves this Application and a Town Road (Construction) Permit is placed in a conspicuous location next to the proposed road.

### **TOWN ROAD (Construction) PERMIT APPLICATION**

#### **Applicant**

#### **Road to which this road will connect**

Name \_\_\_\_\_

Road Name \_\_\_\_\_

Address \_\_\_\_\_

in Subdivision Name \_\_\_\_\_

City \_\_\_\_\_

Zip \_\_\_\_\_

Phone \_\_\_\_\_

Expected completion date: (mo/year) \_\_\_\_ / \_\_\_\_

**\*\*\*\* PLEASE PLACE VISIBLE STAKES AT THE DESIRED LOCATION FOR OUR INSPECTION\*\*\*\***

#### **Location of Connection Point of New Road to an Existing Road**

\_\_\_\_ Side of the road \_\_\_\_\_ of \_\_\_\_\_  
(N,S,E,W) # (miles/feet) (N,S,E,W) (reference point, i.e. intersection, etc.)

Description of proposed work (include special restrictions, intersection clearances, other details, and reference to any sketches which may be attached). Attach site plan to applications showing parcel size and proposed road with cross section of road.

I have read and agree to abide by the general requirements and conditions of this permit. I understand that the construction of the road is my responsibility and that it must be constructed in accordance with all requirements and any special conditions stated in the most recently adopted Town of Red Cedar, Dunn County, *Town Road and Driveway Ordinance*. I further understand that the maintenance of the road shall be my responsibility until the road has been formally accepted, in writing, by the Town Board as per the current Town Road and Driveway Ordinance. I understand that construction of a road without a permit in any manner which does not comply with the permit issued shall result in a fine and/or removal of the road. Damage to any connecting roadway or traveling through or depositing material in the ditch (road right-of-way) shall result in a fine plus costs of repairs.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**NOTE TO DEVELOPERS: This permit application must be included as part of the Town's required Developer's Agreement.**

## Town Road Construction General Requirements/Conditions

All new town roads (or any changes to existing Town Roads) require a Town Road Permit. [See Town Fee Schedule.]

### Requirements

1. A permit fee is due upon filing the Town Road Permit Application. Make checks payable to "Town of Red Cedar." The Town Road Permit is good for two (2) years.
2. Prior to opening the road to the public, the road must meet all requirements of this application, must meet Town Road standards, and must be inspected by the Town Board or their designated inspector.
3. The permittee shall furnish all materials, do all work, and pay all costs in connection with the construction of the road and its appurtenances on the Town Road right of way. Until the Town Board accepts the road in writing, the subsequent maintenance of the road and its appurtenances within the limits of the Town Road right of way shall be the responsibility of the permittee, who shall be obligated to pay all costs and accomplish all works necessary in relation to the said maintenance of the road. Materials used and the type and character of the work shall be suitable and appropriate for the intended purpose. (See Town of Red Cedar Town Road and Driveway Ordinance for specific requirements.)
4. No revisions or additions shall be made to the road or its appurtenances on the right of way without the written permission of the Town Board.
5. The Town of Red Cedar reserves the right to make such changes, additions, repairs and relocations within statutory limits to the road or its appurtenances on the right of way as may at any time be considered necessary to facilitate the relocation, reconstruction, widening and maintaining of a Town Road, or to provide proper protection to life and property on or adjacent to the road.
6. The permittee, his successors or assigns agree to hold harmless the Town of Red Cedar and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit.
7. The Town of Red Cedar does not assume any responsibility for the removal or clearance of snow, ice or sleet, or the opening of windrows of such material, upon any portion of any road that has not been accepted in writing by the Town Board, even though snow, ice or sleet is deposited or windrowed on said road by its authorized representatives engaged in normal winter maintenance operation.
8. The permittee must notify the Town Board or the designated inspector within 30 days of road completion.
9. **See most recently adopted Town Road and Driveway Ordinance for a complete listing of requirements and permitted exceptions.**

### Conditions

1. Cement trucks, building supply trucks, and landscaping vehicles will not drive through the road ditches.
2. All washing of trucks and deposition of excess concrete will be done on the property, not in the road right of way.
3. The road ditches shall not be filled without prior approval by the Town.

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### To be Completed by Town

Any restrictions to access? YES – NO

Drainage Structure Required? YES – NO If yes: Diameter \_\_\_\_\_ Length \_\_\_\_\_ Material \_\_\_\_\_

Other / Comments: \_\_\_\_\_

### APPROVED BY

\_\_\_\_\_  
Town Chairman or Designee

\_\_\_\_\_  
Date

Approval Expires \_\_\_\_\_

### FINAL INSPECTION

\_\_\_\_\_  
Town Chairman or Designee

\_\_\_\_\_  
Date