

## Town of Red Cedar

### Minutes of Monthly Meeting (Amended)

September 9, 2013

A notice of the meeting was published in the Dunn County News, and the Agenda was legally posted at Sinz Plumbing, Value Implement, the Clerk's office, the Town Hall, and online at the Town's website ([townofredcedar.com](http://townofredcedar.com)).

1. **Call to Order:** The Town board meeting was called to order by Ron Robelia, Chairman, at 7:00 p.m. Roll call, quorum call, and verification of public notice and approval of the agenda of the town board meeting were had. The following board members were present: X Chairman (Ron Robelia); X Supervisor 1 (Debra Gotlibson);    Supervisor 2 (Andy Gansberg); X Supervisor 3 (Dave Leach); X Supervisor 4 (Doug Miller); X Clerk (Cheryl Miller); and X Treasurer (Jill Haldeman).
2. **Meeting Minutes:** Board members reviewed the prior month's minutes. *Motion by Deb Gotlibson to approve the minutes of the prior month's minutes; motion seconded by Dave Leach. None opposed. MC*
3. **Public Hearing:** The Cut-Off LLC's request for a zoning change at Red Cedar Bend. The board deviated from the Agenda order and moved up and acted on Item 9(c), then heard this matter upon arrival of the applicants.  
Todd Torgeson and Don Southard from The Cut-Off, LLC handed out copies of the CSM to board members and indicated that the existing land owners at Lot 2, Lot 3, Lot 12, and Lot 13 gave permission for them to act on their behalf with respect to the matters before the board. They indicated they are trying to right a wrong by removing the condo documents and filing a new plat and that there is adequate public water access at the end of the road. Discussion had, and the following was acted on:
  - (a) Request the board's approval of a proposed zoning change from Ag-3 to Residential for Units/Lots 1-13 of Red Cedar Bend (670<sup>th</sup> Avenue – Edgewater Road). *Motion by Dave Leach to approve the rezone as indicated; motion seconded by Doug Miller. None opposed.* Further discussion had. Developer would have the ability to move Outlots 1 and 2 on plat to a different location on Lot 7. *Board approves. MC*
  - (b) Request preliminary plat approval. *Motion by Ron Robelia to approve the preliminary plat as presented; motion seconded by Dave Leach. None opposed. MC*
  - (c) Discuss road ownership of 670<sup>th</sup> Avenue – Edgewater Road. The applicants informed the board that the road is currently a private road, and the road area is only 33 feet wide rather than 66 feet wide. Some existing lot owners are willing to give up 33 feet of their land, but others may be willing if they are paid for the land. The applicants would like to work with the town to make it a public road and have the town plow the road in the meantime. *No action taken.*
4. **Public Comments:** None.
5. **Financials:**
  - (a) Board members reviewed the Treasurer's Report for the prior month, including checks written, monthly receipts, and cash summary sheet. *Motion by Deb Gotlibson to approve the Financials; motion seconded by Doug Miller. None opposed. MC*
  - (b) Monthly and upcoming CLAIMS and PER DIEMS were brought before the board for review and discussion. *Motion by Deb Gotlibson to approve the monthly and upcoming claims and per diems as presented with the recommendation that the Chairman cut back per diem road meetings to one per week only; motion seconded by Doug Miller. None opposed. MC*
6. **Reports and recommendations for consideration and possible action:**
  - (a) Patrolman. Road work – the patrolman informed the board on projects worked on for the month as follows: *The Ford truck's transmission was replaced and the front drive shaft was rebuilt; the tractor was brought into Tractor Central for a leakage issue; 740<sup>th</sup> was seeded and mulched, and after the road is paved, they will finish the shoulders and put the guardrail in; patching was started; John's on vacation for one month; 450<sup>th</sup> is ready to be paved; they will start mowing and shouldering; and they will complete patching this month.*
  - (b) Finance Committee. *Deb Gotlibson informed the board that the new process of meeting with the Patrolman prior to the meeting to go over claims was working out well.*
7. **Building Permits/Fire Calls:**
  - (a) **Building Permit #0713**, DeAtley. N4915 577<sup>th</sup> St. – detached garage – 20' x 24'. *Motion by Deb Gotlibson to approve; motion seconded by Doug Miller. None opposed. MC*

8. **Old Business:**

- (a) Balance of and/or additional 2013 road projects. *Motion by Doug Miller to table this matter; motion seconded by Deb Gotlibson. None opposed. MC*
- (b) Policy and procedures for work to be performed on driveway, culverts, shoulders, etc. Clerk will start looking into a Road Side Maintenance Ordinance. *Motion by Deb Gotlibson to table this matter; motion seconded by Doug Miller. None opposed. MC*
- (c) Parallel approval authority for special exceptions to Dunn Co. Zoning. Discussion had. *Motion by Ron Robelia to table this matter; motion seconded by Doug Miller. None opposed. MC*
- (d) Complaint/abatement of public nuisance – Blodgett. The Chairman informed the board that he and Andy went to view the property, and the owner will be removing some items. No violations were found. Discussion had. *Motion by Doug Miller to table this matter; motion seconded by Dave Leach. None opposed.* Further discussion had. At the October meeting, the board members will visit the property to view same. *Board approves. MC*

9. **New Business:**

- (a) Rental agreement for equipment. Discussion had. *Motion by Ron Robelia to table this matter; motion seconded by Deb Gotlibson. None opposed. MC*
- (b) GMC truck issues. Discussion had. *Motion by Deb Gotlibson to require board approval before any more work is done on this truck; motion seconded by Doug Miller. None opposed. MC*
- (c) Plowing private roads for Timber Ridge, Emerald Crest, and TMR/Rosendahl. **This item was heard prior to the Public Hearing.** Present were Robert Rosendahl of Rosendahl Property and Construction, formerly TMR, as well as Mitzi Warren of Emerald Crest. Rosendahl informed the board that the road was accepted by former Chairman, Charlie Price. A CSM was created which turned 3 lots into a cul-de-sac. He is willing to repave the road or pay higher fees for plowing, but if the town takes over the road now, it will get torn up during construction because he is still building there. Mitzi Warren of Emerald Crest informed the board that she is interested in turning the roads over to the township. Discussion had. *Motion by Deb Gotlibson to have the Patrolman check the roads in Emerald Crest and perform the necessary borings, find out what the agreement was and what still needs to be completed, add this road matter to the October agenda, and leave the other two developments as is for now; motion seconded by Doug Miller. None opposed. MC*
- (d) Renew assessor contract. Discussion had with respect to obtaining bids. *Motion by Deb Gotlibson to obtain proposals and open and act on bids at the next meeting; motion seconded by Dave Leach. Ron Robelia opposed.* Motion carried by majority vote of 3 to 1.
- (e) Renew Dunn Co. Humane Society Contract. *Motion by Ron Robelia to table this matter; motion seconded by Doug Miller. None opposed. MC*
- (f) Per Diem Policy. Discussion had. *Motion by Deb Gotlibson to move one paragraph to end of policy and table matter; motion seconded by Doug Miller. None opposed. MC*
- (g) Ethics Ordinance. Discussion had. *Motion by Deb Gotlibson to table this matter and set up a work group meeting to work on this ordinance and others on Tuesday, October 1, 2013 at 6:00 p.m.; motion seconded by Doug Miller. None opposed. MC*
- (h) Upcoming contract renewals, wage increases for employees/appointed officials. Discussion had. *No action taken.*
- (i) Budget review. *No action taken.*

10. **Communications:**

- (a) Announcements were made, and communications and correspondence recently received were brought before the Board by the Clerk, Treasurer, and/or Town Officers. *There was no discussion or action taken on the following correspondence, communications, and announcements:*
  - Clerk – passed out information and correspondence received.
  - Treasurer – informed the board of one dog licensing issue.
- (b) Upcoming agenda items, if any, were discussed for inclusion or exclusion at next month's meeting:
  - Plowing fees.
  - Tabled matters.

**Next Meeting:** The next monthly town board meeting was set for *Monday, October 14, 2013 at 7:00 p.m.*

**Adjourn:** Said meeting was adjourned at 9:15 p.m. *on motion of Deb Gotlibson; second by Doug Miller.*

Date:

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Cheryl Miller, Clerk (*subject to Town Board approval at subsequent month's regular meeting*)