**TOWN OF RED CEDAR**

BOARD OF REVIEW

Monday, June 1, 2020

6:00 p.m. to 8:00 p.m.

Agenda

1. Call to order/Roll call.
2. Verification of public notices.
3. Select a Chairperson for Board of Review.
4. Select a Vice Chairperson for Board of Review.
5. Verify that at least one member has met the mandatory training requirements.
6. Filing and summary of Annual Assessment Report by Assessor’s Office.
7. Receipt of the Assessment Roll by Clerk from the Assessor.
8. Receive the Assessment Roll and sworn statements from the Clerk.
9. Review the Assessment Roll and perform statutory duties:
10. Examine the roll;
11. Correct description or calculation errors;
12. Add omitted property; and
13. Eliminate double assessed property.
14. Discussion/Action – certify all corrections of error under Wis. Stats. 70.43.
15. Discussion/Action – Verify with the assessor that open book changes are included in the Assessment Roll and obtain assessment ratio for the town.
16. Allow taxpayers to examine assessment data.
17. Consideration of:
18. Waivers of the required 48-hour notice of intent to file an objection when there is good cause;
19. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the Circuit Court;
20. Requests to testify by telephone or submit sworn written statement;
21. Subpoena requests; and
22. Act on any other legally allowed/required Board of Review matters.
23. Review Notices of Intent to File Objection.
24. Proceed to hear objections if property notice/waivers provided unless scheduled for another date.
25. Consider/act on scheduling additional Board of Review date(s).
26. Adjourn (to future date if necessary).

Cheryl Miller, Clerk June 1, 2020

*(A notice of this meeting was published in the Dunn County News and posted on the Town Hall website and bulletin board.. Further, the full Agenda was posted by the Town Clerk at least 24 hours prior to the meeting as required by Wisconsin. Statutes)*