**TOWN OF RED CEDAR**

**MINUTES – Planning Commission Meeting**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 A **Planning Commission** meeting was held on Tuesday, January 21, 2020 at 6:30 p.m. at the Red Cedar Town Hall, E6591 627th Avenue, Menomonie, WI.

1. ROLL CALL/CALL TO ORDER. At 6:34 p.m., Alternate, Greg Miller, called the meeting to order. Present were Marge Hebert, Ron Prochnow, and Cheryl Miller (Secretary/Clerk). Bob Cook arrived late.

2. MINUTES. *Motion by Greg Miller to approve the minutes of the November 19, 2019 meeting; motion seconded by Marge Hebert. None opposed.* MC

3. PUBLIC COMMENTS. None.

4. PUBLIC HEARINGS: None.

5. BUSINESS to consider and act on, including possible recommendations to the Town Board:

1. Subdivision Ordinance (lot sizes/twin homes/duplexes/definitions. Marge provided information on the differences between a twin home and a duplex. Twin homes are half homes with two septic systems and two wells. Duplexes are two living units with a common wall on one lot with one septic system and one well. The Planning Commission is looking into whether or not a twin home would require more than one acre of land. *This matter was postponed.*
2. Driveway Ordinance (maximum width/distance between driveways/shared driveway access). The driveway portion of the Road and Driveway Ordinance was reviewed. The Planning Commission recommends removal of the 40-foot maximum width for driveways on page 4 under 2.4A. “Culverts over 40 feet in length may require a steeper pitch” will be added as paragraph 3 under Culverts on page 5. Bob will ask the Dunn Co. Hwy. Dept for pitch recommendation. On page 5, paragraph I will be added outlining the shared driveway information in the road standards portion of the ordinance (on page 8, Item f). – “Shared driveways may be required to control safe access onto town roadways. See page 8, Item F, Road Standards”. The permit should also be reviewed. *This matter was postponed.*
3. CUPs/Special Exceptions review. Discussion had.
4. County PRD update. Information was provided as to what the County PRD is working on.
5. Other matters and concerns. None.

6. ADDITIONAL RECOMMENDATIONS. None.

7. COMMUNICATIONS/ANNOUNCEMENTS.

8. UPCOMING AGENDA ITEMS.

9. SET NEXT MEETING DATE. The next meeting date was set for **Thursday, February 20, 2020** at 6:30 p.m.

1. ADJOURN. *The meeting adjourned at 8:15 p.m. without objection.*

*(The minutes are subject to approval at the next, regularly scheduled Planning Commission meting.)*

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ January 27, 2020

 Cheryl Miller, Secretary/Clerk