

Minutes - TOWN OF RED CEDAR

The monthly Town Board meeting was held at the Red Cedar Town Hall, E6591 627th Avenue, Menomonie, WI on Monday, May 9, 2022.

1. Call to order/roll call. At 6:00 p.m., the Town Chairman, Bob Cook, called the meeting to order. Present were Supervisor 1, Deb Gotlibson; Supervisor 3, Don Hayden; and Supervisor 4, Nick Berends. The Clerk, Cheryl Miller, and the Treasurer, Jill Haldeman, were also present. Supervisor 2, Jim Richartz, was absent. One resident was in attendance.
2. Public Comments. None.
3. Minutes. *Motion by Nick Berends to approve the minutes of the April 11, 2022 town board meeting as written; motion seconded by Deb Gotlibson. None opposed. MC*
4. Financials. *Motion by Don Hayden to approve the prior month's Treasurer's Report and current month's claims; motion seconded by Nick Berends. None opposed. MC*
5. Reports and Recommendations:
 - (a) Patrolman. The Patrolman provided a report of work performed since the last meeting.
 - (b) Finance Committee (budget income and expenses to date) and Solid Waste/Recycling. Jill provided a report on account balances, delinquent personal property tax, a disabled veteran's property tax credit, and garbage/recycling information.
 - (c) Ordinance Committee. The committee did not meet in April.
 - (d) Planning Commission. The commission did not meet in April.
6. Business:
 - (a) Chip Seal/Fog Seal Project on 708th Avenue. Discussion had on three projects on 708th Avenue (from 540th Street to CTH BB, CTH B to 689th Avenue, and 689th Ave. to CTH BB). *Motion by Don Hayden to hire Scott Construction to provide chip seal and fog seal services for the three projects on 708th Avenue; motion seconded by Deb Gotlibson. None opposed. MC*
 - (b) Score and Select Consultant for Proposed BIL Project (610th Street, 420th Avenue, and 640th Street). Statements of Qualification were received by Corre, CBS Squared, and Cedar Corp. The SOQs were reviewed, and the firms were scored. *Motion by Don Hayden to select CBS Squared as the Consultant for the proposed BIL Project; motion seconded by Deb Gotlibson. None opposed. MC*

A Special Town Board meeting was set for May 12, 2022 at 6:30 p.m. to review the project scope with CBS Squared and negotiate and approve a contract for grant application assistance services.
 - (c) 5-Year Equipment Plan. *This item was postponed.*
 - (d) Adopt and Enact Ordinance No. 2022-3 to Appoint Town Clerk to the Board of Review. *Motion by Deb Gotlibson to adopt and enact Ordinance No. 2022-3 to Appoint the Town Clerk to the Board of Review; motion seconded by Nick Berends. None opposed. MC*
 - (e) Discuss Sample Resolution to Request that the State Legislature Modify Levy Limits. *This item was postponed.*
 - (f) Continuing Education/Online Training. The UW-Green Bay Treasurer's Institute is being held online from July 11-15th this year. *Motion by Deb Gotlibson to approve payment for the Treasurer to attend this year's course; motion seconded by Don Hayden. None opposed. MC*
 - (g) Treasurer's Contract Renewal for 2023-2025. Further discussion had. *This item was postponed and will be on next month's agenda for closed session.*
7. Other town issues, matters, and concerns. Bob provided an update on the 640th Avenue damages due to the Xcel transmission line project.

8. Communications:

(a) Correspondence and announcements. The Colfax Messenger subscription will be renewed. The 2022 version of QuickBooks will be purchased. The required ARPA report was filed. The 2021 Municipal Financial (Scheduled CT) form was filed. The Railroad/CTH B project completion date was extended.

(h) Upcoming agenda items. Set garbage and recycling resident rates for 2023. Treasurer's Contract/closed session. Five-year equipment plan. Sample Resolution to Request that the State Legislature Modify Levy Limits.

9. Set Next Meeting Date. The next meeting date was set for Monday, June 20, 2022 (3rd Monday) at 6:00 p.m.

10. Adjourn. *At 9:41 p.m., the Town Chairman, Bob Cook, adjourned the meeting without objection.*

(The minutes are subject to approval at the next, regularly scheduled town board meeting)

Cheryl Miller, Clerk

May 13, 2022