

MINUTES - TOWN OF RED CEDAR

The monthly Town Board meeting was held at the Red Cedar Town Hall, E6591 627th Avenue, Menomonie, WI on Monday, June 12, 2023, at 6:00 p.m.

1. Call to order/roll call. At 6:00 p.m., the Chairman, Bob Cook, called the meeting to order. Present were Supervisor 1, Erik Hendrickson; Supervisor 2, Jim Richartz; and Supervisor 4, Nick Berends. Supervisor 3, Don Hayden, was absent. Also present were the Clerk, Cheryl Miller, and the Treasurer, Deb Gotlibson. Without objection, the board moved to and acted on Item 6(a) before returning to Item 2.
2. Public Comments. Jeff Heitkamp appeared and stated that the Purple Martin road project turned out great.
3. Minutes. *Motion by Nick Berends to approve the minutes of the May 8, 2023 town board meeting; motion seconded by Erik Hendrickson. None opposed. MC*
4. Financials. *Motion by Nick Berends to approve the Treasurer's Report and current month's claims; motion seconded by Erik Hendrickson. None opposed. MC*
5. Reports and Recommendations:
 - (a) Patrolman. Jeff provided a report of work performed since the last meeting and upcoming projects.
 - (b) Finance Committee (budget income and expenses to date) and solid waste/recycling. Deb indicated that the road loan was paid in full in May at a savings of over \$1,500.00 in interest charges; the truck loan payment was made early this year; the recycling grant payment was received this week, and the 2022 annual RU report was filed; and she also collected the last of the delinquent personal property taxes due.
 - (c) Planning Commission. Cheryl provided the meeting minutes with the recommendation on lot size for two-family homes.
6. Business:
 - (a) Harmon CSM dividing a 2.07-acre lot into 1 lot and 1 outlot for purposes of selling the home at N5143 CTH J and retaining a garden area contiguous to their property to the east. Surveyor, Steven Kochaver, provided information on the CSM before the board. *Motion by Jim Richartz to approve the CSM as presented; motion seconded by Nick Berends. None opposed. MC.*
 - (b) Fire call on 4/24/2023 at N6903 538th Street, \$529.67. *Motion by Jim Richartz to assess the fire call charges of \$529.67 to the property owner under Town Fire Protection Ordinance 2022-5; motion seconded by Erik Hendrickson. None opposed. MC*
 - (c) Fire call on 5/22/2023 at E7200 720th Avenue, \$560.16. *Motion by Jim Richartz to assess the fire call charges of \$560.16 to the property owner under Town Fire Protection Ordinance 2022-5; motion seconded by Nick Berends. None opposed. MC*
 - (d) Adopt Ordinance 2023-9/Class B Road Ordinance for 708th Avenue (replaces Ord. 2020-7). The updated ordinance clarifies the penalty clause related to violations. *Motion by Jim Richartz to adopt and enact Ordinance 2023-9; motion seconded by Nick Berends. None opposed. MC*
 - (e) Adopt Resolution 2023-10 rescinding Ordinance 2020-7. Ordinance 2020-7 will be rescinded as of the date Ordinance 2023-9 becomes effective. *Motion by Jim Richartz to adopt Resolution 2023-10; motion seconded by Erik Hendrickson. None opposed. MC*
 - (f) Adopt Resolution 2023-11 Establishing Minimum Refund Policy for Overpayments. Discussion had. The minimum refund amount will be changed to \$10.00. *Motion by Erik Hendrickson to adopt Resolution 2023-11 with the noted change; motion seconded by Nick Berends. None opposed. MC*
 - (g) Consideration of Planning Commission recommendation to amend the Town's Land Division Ordinance to increase the lot size from 1 acre to 2 acres for two-family homes. Discussion had. *Motion by Nick Berends to accept the recommendation of the Planning Commission to amend the Town's Land Division Ordinance to increase the lot size from 1 acre to 2 acres for two-family homes; motion seconded by Erik Hendrickson. None opposed. MC.* The Planning Commission will make the recommended changes to the ordinance and hold the required public hearing prior to bringing this matter back before the board for adoption of the amended ordinance.

- (h) Town Hall Rental Agreement final revisions. *Motion by Jim Richartz to approve the final revisions to the Town Hall Rental Agreement; motion seconded by Nick Berends. None opposed. MC*
 - (i) Bridge Petition/designate structure and cost to defray our share for repairs/replacement. The 720th Avenue bridge will be repaired/replaced in 2024, and the Bridge Petition will be completed then for reimbursement in 2025. Bob will have the county get the required measurements, and this matter will be revisited in December of 2023. Quotes will then be obtained to act on at the January, 2024 board meeting. *This item was postponed.*
 - (j) Public way off of 689th Avenue in Cedar Falls. *Motion by Nick Berends to refer this matter to the Planning Commission to work on discontinuing/vacating the public way; motion seconded by Erik Hendrickson. None opposed. MC*
 - (k) Noxious weeds/additions by resolution or ordinance. Wild Parsnip and Garlic Mustard will be added by resolution, and the resolution will be presented at the next board meeting. *This item was postponed.*
 - (l) Increasing town levy on an ongoing basis for any and all projects. *This item was postponed.*
 - (m) Purchase of generator. *This item was postponed.*
 - (n) Shale for future road projects. Bob provided updates related to shale stored at the yard waste disposal site.
 - (o) Scrap metal dumpster. A dumpster will be ordered for placement at the yard waste disposal site.
 - (p) Hall/shop repairs (furnace replacement, roof repairs, etc.). Bob is seeking estimates. *This item was postponed.*
 - (q) Patrolman benefits. *Motion by Jim Richartz to reimburse the Patrolman \$200.00 per month for health-related insurance expenses beginning July 1, 2023; motion seconded by Nick Berends. None opposed. MC.* Also, the Patrolman will be reimbursed in full for the purchase of two pairs of work boots this year. Moving forward, an allowance will be provided for reimbursement of one pair of boots per year, the amount to be determined at the board's discretion. Minor changes will be made to the Employee Handbook where required under Safety Equipment Allowance, and discussion will be had next month related to the work clothes. *This item was postponed.*
 - (r) Town's Winter Road Maintenance/Mailbox Replacement Policy. *This item was postponed.*
 - (s) Animal control options. *This item was postponed.*
 - (t) Other town issues, matters, and concerns. None.
 - (a) Communications. There is a WEC subgrant available for absentee envelopes. BOR training is scheduled for Tuesday, July 25, 2023 from 5:00 pm to 8:00 at the town hall. Jim will start attending City Council meetings. Bob is looking for recycled blacktop. The next Joint Town/City meeting is on July 18, 2023 at 4:00 p.m. at the highway department.
7. Set Next Meeting Date. The next meeting date was set for Monday, July 10, 2023 at 6:00 p.m.
8. Adjourn. *At 8:55 p.m., the Chairman, Bob Cook, adjourned the meeting without objection.*

Cheryl Miller, Clerk

June 15, 2023