**Minutes - TOWN OF RED CEDAR**

The monthly Town Board meeting was held at the Red Cedar Town Hall, E6591 627th Avenue, Menomonie, WI on Monday, December 11, 2023, at 6:00 p.m.

1. Call to order/roll call. At 6:01 p.m., the Town Chairman, Bob Cook, called the meeting to order. Present were Supervisor 1, Erik Hendrickson; Supervisor 2, Jim Richartz; Supervisor 3, Don Hayden; and Supervisor 4, Nick Berends. Also present were the Clerk, Cheryl Miller; and the Treasurer, Deb Gotlibson.
2. Public Comments. None.
3. Minutes. *Motion by Erik Hendrickson to approve the minutes of the November 13, 2023 Budget/Levy Hearing and Town Board meeting; motion seconded by Nick Berends. None opposed.* MC
4. Financials *Motion by Nick Berends to approve the previous month’s Treasurer’s Report and current month’s claims; motion seconded by Jim Richartz. None opposed.* MC
5. Reports and Recommendations:
6. Patrolman. The Patrolman provided information on work performed.
7. Finance Committee (budget income and expenses to date) and solid waste/recycling. Deb provided updates and information on the newsletter and tax bills, and she will obtain a scanner for remote depositing.
8. Planning Commission. The Planning Commission will meet next in January of 2024.
9. Business:
10. CSM to divide 22.77-acre parent parcel into 2 lots in the SW ¼ of Sec. 35, T28N, R12W (Julie Miller – 730th Street). Steve Kochaver of Kochaver Surveying appeared and provided information on the proposed CSM. *Motion by Jim Richartz to approve the CSM to divide 22.77-acre parent parcel into 2 lots on 730th Street in the SW ¼ of Sec. 35, T28N, R12W; motion seconded by Don Hayden. None opposed.* MC
11. Review building inspection rates and enter into contract for 2024 building inspection services. *Motion by Nick Berends to enter into a contract with Weber Inspections for 2024 building inspection services; motion seconded by Erik Hendrickson. None opposed.* MC
12. Review modifications to Employee Handbook related to employee benefits. The modifications related to employee benefits in the Employee Handbook were reviewed and accepted.
13. Enact Resolution 2023-19 Adopting Updated Employee Handbook. *Motion by Jim Richartz to enact Resolution 2023-19 adopting the updated Employee Handbook; motion seconded by Nick Berends. None opposed.* MC
14. 2024 Bridge Petition - designate structure and cost to defray our share for repairs/replacement for quotes to be reviewed and opened at the next town board meeting. Discussion had, and board members are considering the 720th Avenue bridge near Hoffman Hills. Bob will obtain more information from the county related to the condition of the bridge. *This matter was postponed.*
15. Appoint poll workers for 2024-2025 election term. *Motion by Jim Richartz to appoint the list of poll workers as presented for the 2024-2025 election term; motion seconded by Erik Hendrickson. None opposed.* MC
16. Attendance at Red Cedar Watershed Conference on 3/14/2024. Planning Commission member, Greg Miller, may be able to attend. Board member, Jim Richartz, may be able to attend. *This matter was postponed.*
17. Set Town Caucus date and time. The Town Caucus was set for Monday, January 15, 2024 at 6:00 p.m. for the offices of Supervisor 3 and Supervisor 4.
18. **Other town** issues, matters, and concerns. There will be a discussion at the January WTA District meeting related to the possibility of billing residents directly for fire and/or ambulance fees assessed. Cheryl will register and attend the virtual election training on Thursday, January 11, 2024 offered by UW-Green Bay.
19. Communications:
20. Correspondence and announcements. A WTA District meeting is scheduled for Saturday, March 2, 2024 at the Florian Gardens.
21. Upcoming agenda items. Postpone items. Upcoming WTA District meeting.
22. Set Next Meeting Date. The next meeting is set for Monday, January 15, 2024 at 6:30 p.m., or immediately following the Town Caucus at 6:00 p.m.
23. Adjourn. *At 7:50 p.m., the Town Chairman, Bob Cook, adjourned the meeting without objection.*

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Cheryl Miller, Clerk